

Western Province Bowls

Minutes of Executive Committee Meeting held at WPCC
on Tuesday, 13th October 2020 at 17h30

1	Welcome		
	1.1	Gerrit welcomed all to meeting at 17h30	
2	Apologies		
	2.1	Keith Hey handed in his resignation and Gerrit vM to reply and also copy in Rob Forbes. Circular to go out advertising the vacancy and closing date the 26 th October 2020. Should more than one nomination be received, then a Council Meeting will be called in order to do a ballot voting.	GvM LB
3	Visitors to meeting		
	3.1	None	
4	Upfront discussions		
	4.1	Acceptance of Minutes of 17 th Sept – Jenny G & Jenny P	
	4.2	Goodwood BC new design & colours of shirt approved	
5	Controlling Bodies Business		
	5.1	DCAS - Cheque handover ceremony attended by Jenny G. R30 000 awarded with R10 000 additional towards All Cape.	
	5.2	BSA - Circulars 49/2020 (Bowls Awareness Month), 40/2020 (Disability Bowls) & 51/2020 (Sports Achievers) to be followed up on with clubs. Taz confirmed that she will be involved with the UCT parasports club on the 14 th Nov. She would also contact Yolandi Newton to find out about the Merry Pack disabled group who is wanting to get involved with bowls. - ID Replacement Policy – feedback from districts by no later than 30 th Oct. Jenny G to discuss this with the Selectors and give feedback. - Minutes of 29/9 advising that there will no longer be flags for National events and also they will utilise the trophies and medals from 2020 – with a date change on them in order to save costs.	TB JG
	5.3	WCPBA/WCB: - Letter sent to Rob F and Graeme K. Rob replied on 24/9. Further action is required. Meeting to be set up with various parties. - Mark D is currently busy revising the Constitution and should have this done within the next 2 weeks. - Janet O to hand over files to Lynette	GvM MD
	5.4	CTSC - Transfer Funding Workshop for 27 th Oct at 19h00 will be attended by Jenny G - Annual General Meeting taking place on 2 nd Dec at 19h00. Marianna & Gerrit attend. - A nomination for Transformation Officer will be put forward by closing date of 2 nd Nov with Marianna being the nominee approved by Executive	JG MK GvM
	5.5	WPSC See 5.6	
	5.6	Women in Sport - Jenny P & Jenny G attended a Zoom meeting on 30 th Oct and found the information very positive and the main focus was on the habits, discipline and how athletes handle disappointments.	
	5.7	Clubs - Letter from Kuilsrivier re Business League dated 23 rd Sept has been actioned by Taz	
6	Portfolios (Matters arising & feedback)		
	6.1	Finance	JG
	6.1.1	General: As at the end of September 2020 WP Bowls is showing a loss of R 37 065-00 which is not totally unusual for this stage of our financial year. Most of our income only starts to	

		come in during November / December / January when the WP fees are paid. The expenses are being well controlled and will continue to be monitored.	
6.1.2	Income	As in the comment above we have not yet received any significant income. We will need to draw against our reserves to cover our expenses at the end of this month as our cash flow is tight.	
6.1.3	Expenditure	There are no unusual expenses for September. It is pleasing that we have managed to keep our bank charges down but as soon as we start receiving money for competitions this will increase again. We need to alert clubs that no cash is to be deposited and we will only accept EFT's otherwise we will need to start imposing a charge on these deposits	
6.1.4	Other Finance matters	<ul style="list-style-type: none"> - Raffle was discussed and proposed to have all ready and handed out at opening of the 7th Nov and the draw to take place at the final league games. - Yearbook App: This will be looked into again for next season 2021-22 - Clubs to be emailed for quantities of books required. 	LB
6.2	Competitions		CN
6.2.1	General		
6.2.2	Men's Nationals	<ul style="list-style-type: none"> - Terry H agreed to stand on Committee for Greens 	
6.2.3	All Cape	<ul style="list-style-type: none"> - Terry H agreed to stand on Committee for Greens - Lynette done handover to Jenny P - All documentation emailed to club & district secretaries - Website has been updated which now includes a link 	
6.2.4	WP Masters	<ul style="list-style-type: none"> - Nothing to report 	
6.2.5	Inter Districts	<ul style="list-style-type: none"> - All players records for trials submitted to convenors on 9th Oct 	
6.2.6	Upcoming District Comps	<ul style="list-style-type: none"> - Entries for Fives coming in and clubs are urged to enter as many teams as possible and Mark D agreed to follow up with clubs who had no entries by the closing date being 19th Oct. - A point to note is that the Trips League info on entry form is incorrect and that clubs can enter as many teams as they wish to and not only two. Chris to advise all clubs. 	MD CN
6.3	Marketing & Membership		MD
6.3.1	General SC feedback	<ul style="list-style-type: none"> - Mark reported that this committee still to have a final meeting to confirm their members and possibly this can be discussed on the 17th Oct on ways to integrate this as so many interested members. - It was communicated that Gerrit and Taz would be on the Burnt End promotions show on 14th Oct. - Mark also confirmed that Tommie van Vlaanderen had an interview on Cape Community Radio and Mark would send link out. It was initiated due to Barefoot Bowlers and the talk was on an introduction to bowls. 	
6.4	Greens		CN
6.4.1	General SC feedback	<ul style="list-style-type: none"> - Letter from Terry H to club green keepers re own evaluations has been approved and this to go out with an attachment from BSA. - It was agreed that Chris would have Greens under his portfolio as he already does spend a lot of time discussing greens for competitions with the greens care convenor. 	
6.5	Coaches		JG
6.5.1	General SC feedback	<ul style="list-style-type: none"> - Jenny confirmed that a Level A was started before the lockdown with 8 scholars and this will be completed on the 22nd & 29th Oct. There will be some additional adult candidates joining to do the course. 	

		<ul style="list-style-type: none"> - She also confirmed that another Level A is scheduled to take place at Bellville BC on the 9th Jan 2021. - A Z-Squad is planned for the 25th Oct but the concentration will be focussed on the first 24 applied for district squad bowlers in prep for next year. Jenny advised that she may require markers and clubs will be contacted or players to bring along their own marker. 	
6.6	Technical Officials		<i>JP</i>
6.6.1	General SC feedback	<ul style="list-style-type: none"> - Umpires Level 1 Course is scheduled to commence last week in Oct. Please refer to Circular 2020-27 - Jenny advised that this standing committee is in desperate need of members and the Exec are to please help drive this and possibly this can happen at our opening - She further advised that it is essential to get more members on board to assist with the All Cape and Men's Nationals which could pose a problem. Taz confirmed that they do not have to be players but must be qualified. 	
6.7	Junior Bowls		<i>MK</i>
6.7.1	General SC feedback		
6.7.2	U15/U20's	<ul style="list-style-type: none"> - Marianna, Gerrit & Taz met on the 12th Oct which was an extremely productive session. - It was proposed that the U20's have their own Singles & Pairs WP Competition and Taz & Chris to look into this on how to structure. There are currently over 160 junior bowlers and this competition would give those who do not play in the WP main competitions a chance of their own. This would exclude any provincial bowlers. - Marianna proposed that they have their own All Day Tournament and the date set for the 22nd Nov at Plumstead. All details will be communicated to clubs in due course. 	
6.7.3	U30's	<ul style="list-style-type: none"> - Gerrit confirmed that Herman Huisamen is happy to come on board and assist with this portfolio. 	
6.8	Disa's		<i>MD</i>
6.8.1	General	<ul style="list-style-type: none"> - Lynette to supply Mark D with a list of provincial bowlers from the exercise which Nina and she did in 2018. Mark then to implement a structure going forward once he has been in communication with these players. - Taz queried whether this would include the juniors and Gerrit proposed that it should not. The possibility of appointing a captain that will be the spokesperson into the Disa committee will be investigated. 	<i>LB</i>
6.9	Transformation		
6.9.1	General	<ul style="list-style-type: none"> - Jenny proposed that once the think tank has taken place that our Strategic Plan must include and focus heavily on Transformation. This must be shared with clubs and they must be made aware of the importance of this especially for CTSC, DCAS and SASCO. 	
6.10	Disability Bowls		<i>JG</i>
6.10.1	General	<ul style="list-style-type: none"> - A meeting has been set up with Graeme Ward and Yolanda Newton to discuss the divided blind bowler's organisations and to see how WP can assist them. 	
6.10	HR		<i>JG</i>
	General	<ul style="list-style-type: none"> - Contracts ongoing 	
6.11	Selectors		<i>MG</i>
6.11.1		<ul style="list-style-type: none"> - Mark G advised that the Boland/WP practice would not take place on the 6th Dec as Boland already committed to other plans. 	
7	Domestic Business		
7.1	1. Calendar	Think Tank date to be confirmed with a two hour session to discuss, will take place	

		on 17 th Oct at WPCC.	
8	Other Business		
8.1	Official opening plans – As per Circular 2020-29 this has now been cancelled due to the COVID-19 cases on the rise.		
8.2	Change to Bye-Laws re term of SC to 3 years – Refer Circular 2020-26		
8.3	Men’s Selectors appointment – Nico Taljaard – Refer Circular 2020-26		
8.4	Response to Roux Vermeulen (Malmesbury) sent 22/9 re his concerns.		
8.5	Executive & SC shirts – Jenny P to get samples and pricing.		JP
8.6	John Edwards Trophy – 2019/2020 Winners – This trophy will not be awarded for 2020 as the League was not completed and these points contribute a large percentage to overall points. These grids for both the ladies and men will be uploaded onto the website so that clubs can see as and when competitions are completed, where they stand.		MD
8.7	Scrapping of Flag/Midweek – Refer email 2020-22		
8.8	Integrated Software platform, fibre and telephones – this is ongoing. Mark advised that WP would switch over to a group emailing system which will allow for up to 5000 contacts and Outlook would be discontinued.		
	The next meeting is scheduled for Tuesday, 10th November 2020		



VICE PRESIDENT



DISTRICT SECRETARY

10 November 2020

DATE