

Western Province Bowls

MINUTES - Executive Committee Meeting held at WPCC on
Tuesday, 31st August 2021 at 18h00

1	Welcome		
	1.1	Gerrit welcomed everyone	
2	Apologies		
	2.1	Ammie Carstens	
3	Visitors to meeting		
	3.1		
4	Upfront discussions		
	4.1	Acceptance of Minutes of 21 st June 2021 – proposed Jenny P seconded Mark D	
	4.2	Acceptance of Minutes of 20 th July 2021 - proposed Mark D seconded Mark G	
	4.3	Matters arising: AGM – financials – no questions received	
5	Controlling Bodies Business		
	5.1	DCAS - R25 000 approval grant for Major Events – Men’s Nationals – update – still not received	JG
	5.2	BSA - Database – Heather Boucher to confirm two dates for sessions with data administrators – ask for dates - Circular 35/2021: Covid Level 3 Restrictions - Circular 36/2021: Membership Application forms - Circular 37/2021: Bowls SA Masters Singles Championships - 2022 - Circular 38/2021: Bowls SA Events – 2023 – apply for all of them -	JG JG
	5.3	WCPBA/WCB - Constitutional changes – update – meeting coming up – date to be confirmed – Gerrit and mark to represent	MD
	5.4	CTSC - Special General Meeting Wed 25 th August at 7pm - AGM on 22 nd September 2021 at 7pm	JG GvM
	5.5	WCPSC - Transformation scorecard needs to be updated online	AC /JG /GvM /MK
	5.6	Women in Sport - Womens Day workshop – 9 th August 2021 – very good input which included information about the new safeguarding policy for all sports codes - -	JG
	5.7	Clubs - Nothing	
	5.8	SASCOC - Nothing	

		<ul style="list-style-type: none"> - Taz will handle all e-mails on “admin” from now on and she will send out a whatsapp daily of what needs to be done or what was received. GvM will speak to CN about this. - Smartedge – we are just about to begin using this programme – Denise and Jenny have received some training from Mark Douglas 	GvM
	7	Domestic Business	
	7.1	- Namibia Bowls – update – on hold for now.	GvM
	7.2	- WPB Constitution needs to be updated after the AGM as a majority vote was received in the post meeting vote. Once the bye laws have been changed the constitution needs to be signed.	MD
	7.3	- District Trophies, long service and merit awards – these should ideally be handed out to the recipients at the opening of their respective clubs as it was not physically possible to do this at the AGM	GvM
	7.4	- Strategic planning – we need to find a way forward with this. For now we need to look at communication as a topic and find ways to improve this with immediate effect.	GvM / MD
	7.5	<ul style="list-style-type: none"> - Microsoft 365 – we need to find a way to store documents in a central place? Sharepoint will enable us to put documents in a shared space. Mark will set this up on each of our computers. - Email addresses - GvM needs the president address and Mark D will set up as well as taking over the VP address. 	MD MD
	7.6	- Nominations for Executive – only one nomination was received from Mowbray bowling club for Taz Bright. As this was the only nomination Taz was accepted on to the committee.	
	8	Other Business	
	8.1		
	8.2		
	8.3		
	8.4		
		<p>The next meeting is scheduled for 21st September 2021 as a Zoom / Teams meeting at 18h00 focussing on Standing committees and their work</p> <p>The next meeting in person is scheduled for the 12th October 2021 at 18h00</p>	

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PRESIDENT

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DISTRICT SECRETARY

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DATE