

Western Province Bowls

Minutes of an Executive Committee Meeting held on Monday, 20th February
2023 at 18h00 in the WPCC Bowls Clubhouse

1	Welcome		Action
	1.1	Gerrit welcomed all present	
2	Attendance and Apologies		
	2.1	Present: Gerrit van Milligen (GvM), Mark Douglas (MD), Jenny Griffiths (JG), Jenny Phillips (JP), Mark Gibbs (MG), Marianna Kirsten (MK), Noel Solomon (NS), Soekie Fourie (SF) & Chris Nurrish (CN) Apologies: Joy Calvert (JC)	
3	Visitors to meeting		
	3.1	GvM had been in contact with Chad Jason (Muizenberg) & has postponed his visiting us pending his discussions with CoCT.	
4	Upfront discussions		
	4.1 4.2	Acceptance of Minutes of 17 January: Proposed Jenny Phillips, seconded Soekie Fourie. Matters arising to be covered under portfolios. Executive portfolios – GvM suggested that we should hold short sub-committee meetings prior to Executive meetings to review and accept sub-committee reports. JG suggested that there should be 8 main portfolios each with one Exec member in charge. The Exec agree with the concept of the individual portfolios but some tweaking is still needed. GvM & MD to agree on specifics and then distribute to the Executive. Mother Toucher distribution – MD will endeavour to produce an edition at the end of February. Update of Facebook page – GvM is helping TB as she is unwell and has been booked off work for 2 weeks. Additional Sponsorship – SAB survey is starting to get results from clubs.	GvM MD MD GvM
5	Confirmation of decisions between meetings		
	5.1.	- Earlier Zoom meeting already reported.	
6	Portfolios (Matters arising & feedback)		
	6.1	Finance	JG
	6.1.1	General At the end of December we usually have our best profit showing in the year and it looks as if this December is no different. We have R570 000 of BSA money in our system from fees that have come in from clubs but haven't been paid across to BSA yet. They get paid in early January. The lotto money is reflected in the budget figures but until we spend the money, we don't move it from the balance sheet. The same principle applies to the DCAS money. An interim report was completed for DCAS in January indicating what we have done with their money so far this year and how much we have actually spent in each category. We have until the end of March to use all the DCAS money and we will be able to use it all by then. In December we had our first M & E visit from Lotto who came to inspect what we have done with their money and how we plan to use the rest of it. They were very happy with our plans. We need to think very carefully about how we use the budgeted amount for training Technical Officials, and I have had a conversation with Stoffel (the BSA representative for TO's) to ask that we are not limited in who we can send to the	

		TO Train the Trainer training. We plan to use some of this money to purchase data projectors and will also investigate upgrading club umpire boxes where needed.	
6.1.2		Income – Affiliation fees are down on the budgeted figures but after the change in the per person figure at the AGM this was expected. On the competitions side the Men’s and Ladies trips and Flag were down on the budgeted figure, but the Muter was up. The Mixed pairs was up, the mixed trips were marginally down but the mixed midweek was significantly down on budget.	
6.1.3		Expenditure – On the expenses side we have some items such as telephone which are higher than budget. In this case Telkom has come up with many reasons why are account couldn’t be closed. But on the whole there is a swings and roundabouts effect with some expenses up compensated by others that are down. Also some figures are out of kilter with budget but they hopefully right themselves by year end such as the Selectors expenses. We usually have a few months with no claims, but the budget is a flat line. At the moment we have some large expenses for Inter Districts and the Junior Nationals and we are keeping an eye on these expenses. Some expenses have been higher than the budget such as airfares which have increased astronomically. We had put sponsorship into the budget but we have not appointed anyone to head this up and this is now a matter of urgency. If we don’t find sponsorship, then we must do some fundraising shortly.	
6.2		Competitions	MD
6.2.1		General - Singles – quite a few people did not turn up for their Singles matches. We must ask clubs/CTOs to let us know when players don’t turn up so action can be taken.	CN
6.2.2		BSA Masters Committee report – all under control.	JP
6.3		Selectors	MG
		District Squads - The reported problem between a manager and a player has been sorted out. We should appoint a reserve in case T Pitcher’s ankle does not heal.	MG
6.4		Marketing, Membership & Transformation	
6.4.1		General SC feedback We need a face-to-face meeting to split the portfolio. See 4.2 above.	
6.5		Greens	MK
6.5.1		General SC feedback No report	
6.6		Coaches	JG
6.6.1		General SC feedback DSCC has planned training for the year.	
6.7		Technical Officials	JP
6.7.1		General SC feedback Bob Standen is running courses. Stoffel Lambrechts is helping but there is a communication problem in the BSA SC for TOs.	
6.8		Junior Bowls (Under 18’s and Under 30’s)	
6.8.1		General SC feedback - We need to co-ordinate the Strand and Pinelands groups. We also need to add another admin to the Juniors WhatsApp group as only admin at present is Taz – also add Soekie Fourie and Noel Solomon to group so he can publicise events etc. JP & JG will ask Taz to add them as admins.	JG/P
6.10		Disas – Players Association	GvM
6.10.1		General - All seems good at present with no negative feedback from the players committee.	
6.11		Disability Bowls	
6.11.1		General SC feedback CN to send good wishes to the disabled bowlers travelling to Australia.	

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7		Other Important Business	
	7.1	- Nothing to discuss	
		The next Exco meeting is scheduled for Monday 27 March 2023.	

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PRESIDENT

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DISTRICT SECRETARY

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DATE