



Western Province Bowls

MINUTES - Executive Committee Meeting

Wednesday, 24 June 2026 at 18h30 at Durbanville Bowling Club

1. WELCOME

The President, Tony Harland, welcomed all present and noted that a quorum had been achieved. Condolences were conveyed to Eddie Douglas on the passing of his mother. The President advised that some agenda items would be taken out of sequence to facilitate discussion and reporting.

2. ATTENDANCE AND APOLOGIES

2.1 Present

Tony Harland (President), Jonathan Cochrane, Eddie Douglas, Nico Taljaard and Debbie Phillips. Joy Calvert attended electronically.

2.2 Apologies

Mark Gibbs and Anina Black.

3. CORRESPONDENCE

3.1 Elgin Bowling Club Affiliation

The Administrator (DP) reported that all affiliation documentation, member schedules and financial information had been forwarded to Elgin Bowling Club. WPB is awaiting the club's formal response and submission. It was noted that work on the bowling facilities is progressing well, including the installation of artificial banks.

Resolved: That the matter be noted and monitored pending receipt of the affiliation documents.

3.2 Footwear, District/BSA Colours and Headwear

The President advised that this matter had been discussed during the Bowls SA AGM workshop and would continue to be addressed through the relevant standing committee structures.

3.3 Nomination Forms – National Standing Committee (Media)

The correspondence regarding the nominations of M. Scheepers and I. Hampshire was noted and discussion was deferred to a later item dealing with nominations and Bowls SA appointments.

3.4 BSA Circular 54 – Events Committees for 2027

The Executive confirmed that WPB had complied with Bowls SA's requirements and had submitted the names of the relevant committee members.

3.5 Resignation of Marianna Kirsten

The Executive formally noted the resignation of Marianna Kirsten from the position of Vice-President. Members discussed the circumstances surrounding the resignation and acknowledged that Marianna had been facing a number of personal and administrative pressures.

Given that the AGM was only two months away, it was agreed that the vacancy would remain unfilled until the AGM.

Existing Executive members would absorb the responsibilities associated with the portfolio. Jonathan Cochrane offered assistance where required, particularly in relation to youth bowls standing committee support and ongoing matters.

Resolved:

- That the resignation be accepted with regret.
- That a final handover report be requested from Marianna by Tony in respect of all outstanding matters.
- That portfolio responsibilities be managed by existing Executive members until the AGM.

3.6 Cape Town Sports Council AGM

The Executive noted the notification of the Cape Town Sports Council AGM scheduled for 16 September 2026. Joy Calvert and Eddie Douglas would attend.

4. UPFRONT DISCUSSIONS

4.1 Acceptance of Minutes – 20 May 2026

The minutes of the meeting held on 20 May 2026 were accepted as a true record.

Proposed: Jonathan Cochrane

Seconded: Nico Taljaard

Resolved: Minutes adopted.

4.2 President's Feedback

4.2.1 Bowls SA AGM

The President provided extensive feedback from the Bowls SA AGM.

He noted that participation from provinces was noticeably lower than in previous years and that relatively few delegates actively engaged in discussions. The principal debate concerned Bowls SA finances and affiliation fee structures. The AGM approved a return to a per-member affiliation fee model. The Executive discussed the implications for WPB, whose membership numbers have increased significantly since the original 2022 baseline used by Bowls SA.

The President advised that:

- WPB membership had increased from approximately 2,226 members to over 2,500 members.
- The change would result in WPB being financially disadvantaged compared with the previous methodology.
- Preliminary calculations suggested that WPB could lose approximately R148,000 in affiliation fee surpluses previously generated under the historic model. Joy Calvert supported the principle of a per-member system, indicating that it is simpler, more equitable and easier to explain to clubs. However, members recognised that the revised methodology would have significant budget implications for growing coastal districts.

The President further reported that:

- Bowls SA reserves are expected to increase from approximately R1.9 million to R3.4 million.
- Significant cost-cutting measures have been implemented.
- Provision had been made for international events and World Championship participation.
- A Lotto grant application of approximately R3.2 million is reportedly close to approval. The AGM motions were reviewed and noted.

4.2.2 All Cape Tournament

Feedback was received from the Western Cape Bowls meeting regarding the All Cape Tournament. The proposal to move the tournament from its traditional March/April slot to October was supported. Dates during October 2027 will be investigated to avoid clashes with Inter-Districts and Western Cape Singles events.

Members agreed that:

- The existing format of a men's and ladies competition should remain unchanged.
- A future Events Committee would be constituted closer to the event.
- Potential host venues and sponsorship arrangements would be investigated in due course.

4.2.3 Complaints and Conduct Issues

The Executive reviewed several matters involving player conduct, junior player complaints and social media activity.

Inter-District Feedback and Player Conduct

The Executive received extensive feedback following the 2026 Inter-District Championships. Members noted that for the first time significant feedback had been received directly from players in addition to the traditional managers' reports. This provided a broader perspective on team dynamics and highlighted a number of matters that may not have been fully reflected in formal reports.

Discussion centred on:

- Team culture and cohesion.
- Leadership and management effectiveness.
- Managers to be appointed by the Executive and report directly to them.
- Behaviour of certain team members.
- Alcohol consumption during representative tournaments.
- Communication between managers and players.
- Accountability structures within teams.

The President advised that player feedback suggested a disconnect between some managers' reports and the actual experiences of players during the event. Sufficient concern had been raised for the Executive to recognise that improvements are needed before future representative events. A lengthy discussion followed on the role of team managers. Members agreed that managers must be appointed by the Executive and not Selectors. They need to be more than administrators and should possess strong people-management skills capable of building team unity, addressing conflict and maintaining discipline. There should be list of criteria and the skills required for the role as well as documented roles and responsibilities that they would need to adhere to and be responsible for. The importance of

appointing team captains was also discussed. It was suggested that captains could provide an additional reporting and leadership structure whereby players could raise concerns if they were uncomfortable approaching the manager directly. The Executive debated whether any retrospective disciplinary action should be taken. Members agreed that the issues raised should not simply be ignored. The President advised that he would engage privately with certain individuals involved in the incidents reported and would communicate the Executive's concerns directly. Members further agreed that future representative teams should operate under much clearer behavioural expectations. Several members noted that current governing documents contain insufficient detail regarding conduct, alcohol consumption and player responsibilities while representing Western Province.

It was suggested that future codes of conduct should specifically address:

- Responsible alcohol consumption.
- Conduct while on tour.
- Respect for fellow players, officials and accommodation providers.
- Leadership structures within teams.
- Roles and responsibilities of managers and team captains.
- Consequences for non-compliance.

The Executive agreed that future preventative measures are likely to be more effective than attempting to revisit incidents after the fact.

Resolution

The Executive agreed that future representative teams require stronger leadership, oversight and accountability structures.

Actions

Review the Player Code of Conduct.

Review Manager Responsibilities.

Draft Team Captain Guidelines - consider mandatory appointment of captains for all representative teams.

Include conduct expectations in all future team briefings.

President and Eddie Douglas to conduct follow-up discussions with relevant individuals when Tony returns from his trip to Durban on 14 July.

Junior Player Complaint - Goodwood

M Kirsten was advised that the conduct was inappropriate and contrary to expected standards, and she has confirmed that she would like to apologise in person. The President reported that discussions were underway to arrange a meeting between the parties concerned and the junior player. It was agreed that the objective should be a constructive conversation that allows the junior player to express concerns freely without fear of intimidation or retaliation.

The Executive agreed that the matter does not constitute a safeguarding issue but should nevertheless be handled sensitively and appropriately.

Facebook Post and Competition Complaint - Durbanville

The Executive considered complaints relating to a Facebook post concerning a competition result.

Members acknowledged that:

- Incorrect information was posted publicly.
- The post created a misleading impression.
- WPB was drawn into public debate as it had been tagged in the post.

While the post had subsequently been removed, members agreed that further action was warranted to ensure consistency with previous disciplinary approaches.

After discussion, the Executive resolved:

Resolved:

- That a formal reply be sent to M Pentz and C Gordon advising that the method of complaint was inappropriate and contrary to expected standards.
- That future complaints should follow established WPB procedures rather than social media platforms.
- That no further action be taken against C Gordon, who had utilised proper channels and accepted the official outcome of the competition matter.

Competition Timing Procedures

The Executive also discussed confusion surrounding game finishing times and time management during competitions.

Suggestions included:

- Introducing a start-time field on scorecards.
- Requiring umpires to record commencement times.
- Reviewing the Conditions of Play to provide clearer guidance.

The matter was referred for further consideration during the Conditions of Play review process.

4.2.4 Bowls SA Media Nomination

The Executive discussed the nomination of Morné Scheepers and Ian Hampshire to a Bowls SA media-related standing committee position. It was noted that the nomination had been submitted directly to Bowls SA and that Bowls SA was responsible for the appointment process.

The Executive concluded that:

- WPB would not endorse the nominations.
- Bowls SA should be left to determine the appointment independently.
- No direct response to the nominees is required.

4.3 WPBA Council Meeting – 4 July 2026

Preparations for the forthcoming Council Meeting were discussed.

Matters to be highlighted included:

- Bowls SA AGM outcomes.
- Membership fee implications.
- Governance and staffing matters – proposed changes to the WPBA Constitution.
- Portfolio vacancies and preparations for the AGM.

4.4 AGM Planning

The President advised that:

- Notice of the AGM had been circulated.
- Annual reports were in the process of being compiled.
- The resignation of the Vice-President means that five vacancies will exist on the Executive.
- Nico Taljaard had indicated a willingness to stand for election.
- Eddie Douglas had indicated his willingness to continue serving.

Members agreed that each Executive member should identify and approach suitable candidates who may be willing to stand for election at the AGM.

Action: Exco members to compile and approach potential candidates for Executive vacancies before the AGM.

5. PORTFOLIOS (MATTERS ARISING & FEEDBACK)

5.1 Sponsorship, Club Liaison and Membership

Membership Review and Membership Growth

The President noted that membership growth within Western Province Bowls continues to be encouraging, particularly when compared to several inland districts that have experienced declining numbers. This growth was highlighted during discussions at the Bowls SA AGM, where WPB's membership increase was identified as one of the reasons the district would be negatively impacted by the revised BSA affiliation fee calculations. Members acknowledged that the district's continued membership growth remains a positive indicator of the health of the sport within the Province. The Executive agreed that club membership retention, recruitment and transformation remain key strategic priorities and that further discussion would be required once the Club Survey feedback had been fully reviewed.

Resolved: Membership statistics and trends to remain a standing item for ongoing monitoring.

5.2 WC Bowls / Standing Committees

Western Cape Bowls Meeting

The President reported on the Western Cape Bowls meeting held on 23 June 2026. Key discussions centred on the All Cape Tournament, proposed dates for 2027, tournament structure and host venue arrangements. Western Cape Bowls agreed that the All Cape Tournament should move from its traditional March/April slot to October in order to alleviate calendar congestion and minimise clashes with other major events.

The Executive agreed that:

- The existing format should remain unchanged.
- An Events Committee would be appointed closer to the event.
- WPB should begin considering possible venues and hosting arrangements.
- Sponsors supporting the event should be engaged early in the planning cycle.

Members noted concerns expressed regarding participation numbers and the financial sustainability of the event but agreed that planning should continue.

DSC Appointments and Openings

The Executive briefly reviewed existing and future vacancies on District Standing Committees. It was agreed that committee succession planning would become increasingly important given upcoming Executive and committee vacancies. The nominations received for Men's and Ladies' Selection were noted and would be considered through the normal appointment process.

5.3 WP Players

Inter-District Feedback

Discussion took place around reports arising from the 2026 Inter-District Championships. Members acknowledged that several reports had raised concerns regarding player conduct, behavioural expectations and communication between players, selectors and managers. The Executive agreed that managers' reports and players feedback should form part of a broader review process and that lessons learned should be incorporated into future team preparations and management appointments. Particular emphasis was placed on ensuring that future managers are empowered to address behavioural issues immediately should they arise during representative events.

Resolved: Inter-District reports to be reviewed in conjunction with the forthcoming review of manager responsibilities.

5.4 Selectors and Transformation

Ladies and Men's Selection Alignment

The Executive discussed the need for improved consistency between the men's and ladies' selection processes. Members agreed that a formal alignment meeting between selectors should be arranged prior to the commencement of the next selection cycle. The objective would be to ensure consistency in:

- Selection criteria;
- Communication processes;
- Player feedback procedures;
- Transformation implementation; and
- Manager appointment processes.

The Executive further agreed that the Selection Policy requires review and clarification to distinguish between policy ownership and implementation responsibilities.

Inter-District Trial Process

Initial discussion commenced regarding future Inter-District trial procedures. Members agreed that player feedback received over recent seasons should be considered as part of any future revisions. The President indicated that discussions with selectors would continue prior to updating the Selection Policy.

5.4 Selectors and Transformation

Selection Policy Review

The President advised that lessons learned during recent selection processes and the Inter-District Championships highlighted the need for a comprehensive review of the Selection Policy.

Members noted that while the policy had been revised within the last two years, several areas remain ambiguous. In particular, there was concern that managers' responsibilities are not sufficiently detailed and that expectations regarding team leadership are not clearly articulated.

Discussion also covered:

- Alignment between Men and Ladies Selection.
- Age-related eligibility clauses.
- Terminology used within the policy.
- Alignment between selection procedures and current practice.
- Responsibilities of selectors.
- Appointment process for managers.
- Ranking lists and players records.

The President stressed that the review should be completed before the next round of representative trials so that selectors are working from an updated and clear framework.

Members acknowledged that the policy should remain a living document that evolves as the sport and organisational requirements change.

Action

Nico Taljaard will coordinate the review process with assistance from Eddie Phillips, utilising previous policy review material as a foundation.

5.5 Youth Bowls

Junior Development

The President advised that Youth Bowls activities continue to operate effectively under existing structures.

The Executive discussed:

- Junior Nationals reporting requirements;
- Outstanding monies due from youth activities;
- The current status of junior kit; and
- Future Youth Committee requirements.

Members acknowledged the importance of maintaining accurate records of all youth equipment and clothing inventory.

Action: Updated Youth Bowls financial and inventory reports to be presented at a future meeting.

5.6 Donor and Sport Department Liaison

LOTTO Funding

The Executive received feedback regarding the National Lotteries Commission funding process.

It was noted that:

- Bowls SA reported that Lotto funding approval appears imminent.
- Formal confirmation and disbursement timelines remain outstanding.
- Funding remains critical to future national and provincial initiatives.

Members agreed that WPB should remain proactive in preparing future applications and ensuring all compliance documentation is submitted timeously.

Cape Town Sports Council

The Executive noted continuing engagement with the Cape Town Sports Council and preparations for participation in upcoming Council activities and awards processes.

5.7 Finance and Membership Administration

BSA Affiliation Fee Implications

Further discussion took place regarding the financial impact of the revised Bowls SA membership fee structure. The President reiterated that Western Province would likely experience a considerable increase in affiliation costs because of its growing membership base. While members accepted that the revised methodology was arguably more equitable, concern was expressed regarding the short-term financial consequences for coastal districts. The Treasurer emphasised that actual impacts would depend upon annual membership fluctuations between club invoicing periods and Bowls SA billing dates.

Budget Planning

Members agreed that the 2027 budget process would need to reflect:

- Revised Bowls SA fee calculations;
- Potential changes to membership trends;
- Event funding requirements;
- Ongoing inflationary pressures; and
- Future funding opportunities.

The Treasurer undertook to continue refining budget modelling for presentation to the Finance Committee.

Asset Register and Insurance

Discussion took place regarding:

- Updating the Asset Register;
- Inclusion of recently acquired equipment;
- Insurance cover for all district assets; and
- The location and management of development bowls.

Members agreed that an updated register remains essential for both governance and funding compliance purposes.

5.9 Competitions

Conditions of Play Review

The Executive discussed several competition-related matters arising from disputes and complaints received during the season.

Areas identified for review included:

- Start-time recording procedures;
- Match completion timing;
- Footwear regulations;
- Headwear and district clothing requirements; and
- Procedures relating to heat and adverse weather conditions.

It was agreed that these matters should form part of a comprehensive review of the Conditions of Play before the commencement of the 2026/27 season.

Action: Competitions Portfolio to prepare draft amendments for consideration by Council.

5.10 Technical Officials

Members noted the ongoing process of updating Technical Official records on the Bowls SA database. The importance of maintaining an accurate register of active officials was emphasised to ensure correct communications, training opportunities and appointment processes.

5.11 District Administration

Trophies

The President provided feedback regarding trophy management and transportation arrangements associated with the All Cape Tournament. Discussion highlighted the need for improved tracking of trophy locations, engraving requirements and maintenance responsibilities. The Executive supported continued efforts to develop a more structured trophy administration process.

Bellville Storeroom

The Executive acknowledged that a review of the Bellville storeroom and surplus furniture remained outstanding and required attention prior to the AGM period.

5.13 Coaches

Coaches Standing Committee

Jonathan Cochrane advised that coaching activities continue to progress satisfactorily. Preparations for upcoming coaching courses were underway and efforts to recruit and retain qualified coaches remained a priority. The Executive discussed the ongoing implementation of the Safeguarding Policy and acknowledged the importance of ensuring that all clubs are aware of their responsibilities regarding safeguarding requirements. Members noted that additional safeguarding officers would still need to be registered and recorded to ensure compliance with Bowls SA requirements. It was further noted that vacancies would arise on the Coaches Standing Committee during the coming season and succession planning would need to commence during the AGM cycle.

Resolved: Safeguarding implementation and coaching development to remain standing agenda items.

5.14 Disabled Bowlers

Disabled Bowlers Standing Committee

The Executive noted that Bowls SA had approved proposals relating to disabled bowlers at the AGM despite concerns raised by a number of districts regarding the absence of detailed financial modelling and implementation costs.

Members acknowledged the importance of supporting disabled bowlers but agreed that future planning should be informed by accurate participation data, classification requirements and funding implications. Discussion also took place regarding the registration of players with disabilities on the Bowls SA database and the ongoing requirement to finalise classification records where necessary.

Resolved: Continue updating disability records and classifications as required.

5.15 Executive Projects

WP Honours Board

No significant progress was reported on the Honours Board project. The matter remains ongoing and further engagement with the website developer will be undertaken once resources become available.

CTSC Provincial Colours

The Executive noted that preparations were underway for future Provincial Colours nominations and that eligible players and officials would be considered once nomination windows open.

5.16 PBA Liaison

PBA Ranking Lists

The President advised that discussions continue regarding player ranking systems and alignment between ranking information used by the Professional Bowls Association and those utilised within provincial and district selection processes. Members acknowledged the importance of maintaining objective performance measures while ensuring that

rankings remain relevant for WP selection purposes. Further discussion will take place when the Selection Policy review is conducted.

5.17 Marketing and Media

Marketing and Media Portfolio

As Anina Black remained on sick leave, the Executive did not receive a formal Media and Marketing report.

Members acknowledged the ongoing challenges within the portfolio and recognised the need to strengthen support structures for website updates, social media content and communications.

The Executive agreed that:

- Marketing and media succession planning remains a priority;
- Clubs should continue to be encouraged to nominate media contacts;
- Additional support resources may need to be recruited for the coming season.

The Executive further recognised that recent social media incidents highlighted the need for clear communication protocols and responsible use of online platforms by members representing the sport.

5.18 Donor and Sport Department Liaison

Eddie Douglas supported the discussions previously held under item 5.6 and emphasised the importance of maintaining strong relationships with funding bodies and ensuring compliance with reporting requirements. Members agreed that funding opportunities through DCAS, CTSC and Lotto remain critical to the sustainability of various district programmes and events.

5.19 Governance

Constitutional Review

Eddie Douglas provided an update on ongoing constitutional review work.

Members discussed the need to ensure that governance processes remain aligned with current legislation, Bowls SA requirements and WPB operational realities.

The Executive agreed that constitutional amendments under consideration should be presented to Council for discussion prior to being submitted to clubs for comment. Particular emphasis was placed on ensuring clarity in disciplinary, hearing and safeguarding procedures.

Action: Governance Committee to finalise recommendations for presentation to Council.

5.20 Greens

Greens Committee

The Executive noted that recruitment of additional Greens Assessors remains a priority, particularly in areas where current capacity is limited. Members agreed that maintaining a larger pool of trained assessors would improve consistency and support clubs more effectively. The President reminded members that previous concerns raised regarding greens conditions, renovations and facilities remain under review and would continue to be monitored through the Greens Committee structures.

5.21 Bowls SA Men's SA Open 2027 – Eddie Douglas

Event Planning

Preliminary discussion took place regarding planning for the Bowls SA Men's Open 2027 and associated events.

The Executive acknowledged that early planning would be essential given the size of the event and the resources required.

Topics identified for future consideration included:

- Venue allocation;
- Event committee appointments;
- Accommodation requirements;
- Volunteer recruitment;
- Sponsorship opportunities; and
- Operational budgeting.

Members agreed that a dedicated planning structure should be established during the next planning cycle.

6. OTHER IMPORTANT BUSINESS

6.1 Matters Arising from Action Item Table

The Executive reviewed outstanding matters contained within the Action Item Table attached to the agenda.

Several items remain in progress, particularly those relating to:

- Selection and manager policy reviews;

- Asset register updates;
- Insurance schedule reviews;
- Funding reconciliations;
- Technical Official database updates;
- Greens reporting;
- Honours Board development; and
- District administration matters.

Members were reminded to ensure that overdue actions are completed prior to the next Council meeting wherever possible.

GENERAL DISCUSSION

Executive Vacancies and Succession Planning

Members returned to the subject of upcoming Executive vacancies following the resignation of the Vice-President and the anticipated vacancies at the AGM. The Executive agreed that each member should actively identify and encourage suitably qualified individuals to stand for election. Maintaining organisational continuity and succession planning was considered essential to the stability of the Association.

CLOSURE

There being no further business, the President thanked everyone for their contributions and closed the meeting.

NEXT MEETING

The next Executive Committee Meeting will be held during mid-July 2026 via Microsoft Teams, with the exact date to be confirmed.

Meeting closed at 21h50.

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PRESIDENT



DISTRICT ADMINISTRATOR

1 July 2026

DATE

Action Item Table – Exco Meeting 24 June 2026

Ref	Action Item	Responsible	Due Date
4.2	Monitor and quantify the financial impact of the revised BSA per-member affiliation fee structure and incorporate into 2027 budget planning.	JC/TH	Council Meeting – 4 July 2026
4.2	Draft and issue formal reply regarding inappropriate social media conduct and use of Facebook to pursue official complaints.	NT	15 July 2026
4.2	Arrange and facilitate meeting between M Kirsten, junior members and her father regarding the competition complaint.	TH	As soon as parties are available
4.2	Investigate amendments to Conditions of Play regarding start times, scorecard recording and match timing procedures.	NT	Pre-season 2026/27
4.4	Compile a list of suitable candidates and approach potential nominees for Executive vacancies ahead of AGM.	All Exco	Before AGM Nomination Closing Date
4.4	Confirm Executive members' availability and commitment for the 2026/27 season.	TH	Prior to AGM
5.1	Continue monitoring membership growth trends and provide updated membership analysis.	JC	Monthly
5.2	Investigate potential dates, host venues and planning structure for All Cape 2027.	TH/NT	October 2026
5.2	Prepare recommendations regarding future Standing Committee appointments and succession planning.	All Exco	AGM Planning Cycle
5.3	Review Men's and Ladies' Inter-District Managers' Reports and identify follow-up actions.	TH / Exco	Next Exco Meeting
5.4	Convene alignment meeting between Men's and Ladies' Selectors.	MG / Selectors	July 2026
5.4	Review Selection Policy and clarify governance responsibilities between Exco and Selectors.	NT / Exco / Selectors	July 2026
5.4	Review Team Manager appointment process and responsibilities document.	NT / Exco	July 2026
5.5	Submit Junior Nationals financial report, including outstanding amounts and transport costs.	JLC	Next Exco Meeting
5.5	Confirm Youth Bowls kit stock levels and future requirements.	JLC	Next Exco Meeting
5.6	Continue LOTTO and DCAS funding engagement and ensure reporting compliance.	JC / ED	Ongoing
5.7	Refine and prepare 2027 budget based on revised BSA affiliation methodology.	JC	Finance Committee / Budget Cycle
5.7	Update Asset Register, including development bowls and new equipment.	JC	Next Finance Committee Meeting
5.7	Review and update WPB insurance schedule for all insurable assets.	JC	Before Council Meeting
5.9	Prepare draft amendments to Conditions of Play covering footwear, apparel, headwear, weather-related issues and timing procedures.	NT	Pre-season 2026/27
5.10	Continue updating Technical Officials records on the BSA database.	NT / DSC-TO	Ongoing
5.11	Conduct review of Bellville storeroom, surplus furniture and storage requirements.	DP / TH	August 2026

5.11	Continue review of trophy administration, engraving requirements and coordinator role.	JC / DP	Ongoing
5.13	Continue implementation and club roll-out of Safeguarding requirements.	JLC	Ongoing
5.13	Identify and recruit additional safeguarding officers.	JLC	September 2026
5.14	Finalise disability player classifications and ensure BSA records are updated.	JLC / DSC-DB	Ongoing
5.15	Obtain progress update regarding WP Honours Board project.	TH / JLC	Next Exco Meeting
5.15	Monitor CTSC Provincial Colours nomination opportunities and submit qualifying candidates.	JLC	As Required
5.17	Continue review of Media & Marketing support structure and identify additional resources.	AB	Council Meeting
5.17	Request clubs to nominate Media/Marketing representatives.	AB	Council Meeting
5.19	Finalise constitutional review proposals for Council consideration.	ED	Council Meeting – 4 July 2026
5.20	Recruit additional Greens Assessors, particularly in underrepresented regions.	ED / DSC-GC	Council Meeting
5.20	Provide feedback on outstanding greens assessments and club concerns.	ED	Next Exco Meeting
5.21	Establish event planning structure for Bowls SA Men's Open 2027 and All Cape 2027.	ED / TH	Before Council Meeting
6.1	Review all outstanding Action Table items and update status prior to next Exco meeting.	All Exco	Next Exco Meeting

Priority Actions Before Council Meeting – 4 July 2026

1. Constitutional Review Recommendations – Eddie Douglas.
2. Insurance Schedule Review – Joy Calvert / Tony Harland.
3. BSA Affiliation Fee Financial Impact Assessment – Joy Calvert / Tony Harland.
4. Planning Committee Proposal for Men's Open 2027 / All Cape 2027 – Eddie Douglas / Tony Harland.
5. Executive Vacancy Recruitment and AGM Preparation – All Exco Members.