

Western Province Bowls

MINUTES - Executive Committee Meeting held via Zoom on
Tuesday, 20th July 2021 at 18h00

1	Welcome		
	1.1	Gerrit welcomed all to the meeting	
2	Apologies		
	2.1	None	
3	Visitors to meeting		
	3.1	None	
4	Upfront discussions		
	4.1	Acceptance of Minutes of 21 st June 2021: Mark D & Jenny P	
	4.2	Matters arising:	
5	Controlling Bodies Business		
	5.1	DCAS - R25 000 approval grant for Major Events – Men’s Nationals – still waiting for the funding -	JG
	5.2	BSA - Database – Heather Boucher to confirm two dates for sessions with data administrators – this will be done after the AGM - The following circulars were acknowledged: - Circular 29/2021: Covid Level 4 Restrictions - Circular 30/2021: BSA AGM – nominations to be followed up by the 18-8-2021 - Circular 31/2021: POPIA - Circular 32/2021: National Standing Committees - Circular 33/2021: Media Officer – letter of congratulations to be sent - Circular 34/2021: Covid Level 4 restrictions -	MD CN
	5.3	WCPBA/WCB - Cut off date for changes to Constitution 26th July 2021 & meeting to adopt these confirmed for 15th September. WPBA would ask for an extension to this date to enable us to look at this carefully - Circular to district advising the role of WCPBA is needed.	MD/ GvM
	5.4	CTSC - General Council Meeting Wed 23rd June at 7pm was attended by Jenny G – there was not much to report other than their President Elton Davids had stepped down. The Vice President will act as President until the next meeting.	
	5.5	WCPSC - Nothing to report	
	5.6	Women in Sport - An online workshop was scheduled for the 4th August along with the DCAS funding workshop. Jenny P and Jenny G would attend -	JP / JG

	5.7	Clubs - Letter from Plumstead Bowling Club – was discussed and we agreed that due to Covid we would once again ask the AGM delegates if all may vote even though their club may not yet have held their AGM. Chris will reply to Plumstead. -	CN
	5.8	SASCOC - Nothing to report - -	
6	Portfolios (Matters arising & feedback)		
	6.1	Finance	JG
	6.1.1	General - Toshiba Printer: update – this has all been resolved - After all the entries have been processed for the year we will show a small profit which is very significant for the kind of year that we have had. Our books will be audited shortly and we will have final figures to report on for the AGM. - Our airline tickets are an ongoing issue and if we can find people wishing to travel via Kulula we must encourage them to come to us first. We still have the two group tickets with Safair – so if you know of any groups wishing to travel in the near future please contact me and we can see how we can help each other. -	
	6.1.2	Income – specifics will be reported on once the year end financials have been completed	
	6.1.3	Expenditure - specifics will be reported on once the year end financials have been completed	
	6.1.4	Other Finance matters - Air ticket refunds: see above - Audit – this will happen shortly	JG
	6.2	Competitions	CN
	6.2.1	General - The draft Calendar for the coming year was tabled but more discussions needed after the competitions committee meet. - The competitions sub committee will meet shortly to discuss all the WP competitions	MD
	6.2.2	Men's Nationals - Final Update – this has now been finalized and the profit shared with BSA and the money was transferred before the end of the financial year. - -	JG
	6.2.3	All Cape - Nothing to report	CN
	6.2.4	WP Masters - the format will be looked at by the Competitions committee -	MD
	6.2.5	Inter Districts - Selectors - Mark Gibbs to meet with the Men's selectors to resolve issues - Jenny G will meet with the Convenor of Ladies selectors - Squad Practice will continue according to the 3 year plan put forward by the selectors. -	MG
	6.2.6	Upcoming District Comps - Competition committee will be meeting at 10am on Saturday 24th July at Jagers club -	MD
	6.3	Marketing, Membership & Transformation	MD

	6.3.1	General SC feedback - Transformation – Ammie addressed the current transformation figures. He will seek further assistance with the BSA Database. Transformation should be looked at in a wider sense other than just black and white. New members should never feel they are recruited as part of transformation figures. -	AC
	6.4	Greens	CN
	6.4.1	General SC feedback - Nothing to report -	
	6.5	Coaches	JG
	6.5.1	General SC feedback - Many of our courses are on hold now although we have sent out a survey to all coaches who are active to enquire what they are doing and how can we help them. - A similar survey was sent to Inactive coaches to see if we could encourage them to redo their qualifications and continue to coach.	
	6.6	Technical Officials	JP
	6.6.1	General SC feedback - Nothing to report as no meeting was held - We need to follow up on what needs to happen for the merit badge.	
	6.7	Junior Bowls	
	6.7.1	General SC feedback - A subcommittee will meet in the near future.	
	6.7.2	U18 - Envar Buys – early October – a team will be entered from WPBA. The subcommittee will meet to discuss this and how to go about selections.	
	6.7.3	U30's/U45's - Bowls, Beer & Braai: will continue as soon as we are back playing - Under 45 tournament in Worcester. An event will be hosted as a qualifier for the tournament. The top 4 teams will be entered	TB
	6.8	Disa's	MG
	6.8.1	General - Gerrit stressed the urgency of getting this up and running	
	6.9	Disability Bowls	TB
	6.10.1	General - New Standing committee has been formed and the names will be presented at the AGM	
	6.10	HR	JG
		General - Lynette's resignation was discussed, and it was agreed that she will be paid for July and her outstanding leave - Salaries – it was agreed that increases would be held over until January 2022 but in the next few months both Taz and Denise would handle some of the workload along with the Executive.	JG
7	Domestic Business		
	7.1	Executive Nominations – we only have three nominations – for President, Vice President and Treasurer. After the AGM we will call for nominations to fill the vacancies	GvM
	7.2	Social Members Status – Mark D still working on this	MD

	7.3	Namibia Bowls – we replied to them agreeing to host a tournament as soon as it was possible to do so.	GvM
	7.4	WPB Constitution changes were discussed and would be presented to the AGM for adoption	MD
	7.5	Annual Report & Trophy Grids Chris will handle the collating of the Annual Report. The two trophies will be handed out according to the standings on the grid – Men – WPCC Ladies - WPCC	ALL
	7.6	Strategy meetings To be continued in the new season	GvM
	7.7	Microsoft 365 This has been implemented. Mark will finalise the smaller details to set up the smooth running of the entire system	MD
8	Other Business		
	8.1	AGM – 14 th August 2021 at 9h30	
	8.2		
	8.3		
	8.4		
	8.5		
		The next meeting is scheduled for 10th August 2021	

.....
VICE PRESIDENT

.....
DISTRICT SECRETARY

.....
DATE