

Western Province Bowls

Minutes of the Executive Committee Meeting held at Pinelands BC on Thursday,
28th November 2019 at 17h00

President: Graeme Kemp
Treasurer: Jenny Griffiths
Executive: Janet Olivier, Christo Olivier, Tommie Snyman, Keith Hey & Chris Nurrish, Gerrit van Milligen
Apology: Mark Douglas
Administration: Lynette Botha

1.	<u>Welcome and Constitution of the Meeting</u> The President welcomed all to the meeting.	
2.	<u>Apologies</u> Mark Douglas	
3.	<u>Marketing & Membership Report</u> (See attached) Graeme Kemp expressed his satisfaction with the overall progress and stated that it would not be an overnight success, but thus far, positive results.	
4.	<u>Acceptance of Minutes of 24th October 2019</u> Proposed by Keith Hey & seconded by Christo Olivier	
5.	<u>Matters arising from Minutes of 24th October 2019</u> Refer 3.2: Business League - Christo confirmed that the business league would continue but still awaits the confirmed sponsorship from Zandvliet. Refer 3.3: R10 kickback Zandvliet - Graeme queried the kick back from Zandvliet regarding the numbers registered at R10 per bowler and Christo is to investigate and give feedback. Refer 5.4: Angra Tours – Paid up in full Refer 6.2: Lotto final report – Taz to do the final touches and deliver to NLC before office closure in December. Refer 7.6: Executive & SC Kit – All committees to be advised about kit at office for fitting purposes by the 6 th December 2019. Cost of a shirt is R260 and jackets R680. Refer 9.2: Women in Sport Committee – Taz has confirmed thus far that she and Ineke Spangenberg will be on this committee. Still has to confirm with Angela Peirson. Refer 10.2: B20 Cricket Bowls sets - Dave vd Walt said it would be relatively inexpensive to make a similar set, but with the patent of the product, he was reluctant to do so with reasons being that his business is in the same industry. Keith Hey said he would look at another source to make a slightly different set to use for WPB. Refer 11.2: Website - Mark reported back that the back end of the current web company was not the most practical and he proposed designing a new one. He would give feedback in the new year. All were in favour of this. Refer 11.5: Flagpoles – As the quotes to buy our won flagpoles were too expensive and then having to find a storage place for them, it was decided to hire these as we have always done in the past. The Army & Navy posed a problem last year, but they would be our first enquiry. BSA covers the cost of the flagpoles, which is a positive.	CO CO TB KH MD
6.	<u>JG – Table of finance</u> The bottom line for the year to end of October is looking healthy. In effect if the expense for the Wynberg legacy and Littler fund had reflected by the end of October we would be showing an almost breakeven Income statement which is what would be expected. Income for month of October: Our total income was R 261 076 for the month (cumulative to date is R 326 568)	

	which is mainly from entry fees from various competitions. Both the Men's Flag and Ladies Muter are lower than budgeted but the income from the Mixed trips is above budget. Some All Cape money has trickled in but we need to remember that this will eventually be offset by expenses. The Personal trust money of R145 000 has been received. Expenditure for month of October: There are no unusual big expenses in October. The yearbook expenses are reflected at R 10 178 and these books have been distributed to the clubs. The opening day cost the district R 8 050 and was money well spent in connecting all the leadership in the District at the start of the season. The James Littler and the Wynberg Trust figures are showing as credits at present but they will contra'd shortly as the expense entries are processed. A question has been posed as to where Marketing costs are allocated – from my understanding no budget was included for this for the year but we need to ensure that we don't miss opportunities such as mass marketing or branding, all of which make our sport known to the general public. Many of these opportunities can be allocated against Capacity Building or Transformation costs but will need to work on each case as it arises. 6.1 Gerrit van Milligen asked if WPB would assist with 50% payment of the recent fine for the U30 and it was agreed to do so and will recover this amount from their funds in September 2020.	
7.	<u>WP/Boland Practices</u> All jackets & clothing will be available for players to try on at the practice. Imperative that ALL players do so.	
8.	<u>WP Masters</u> 8.1 Graeme Kemp proposed that the prize money remain the same as last year with the R15 000 sponsorship being used at this year's Masters. 8.2 Graeme was also pleased to mention that he had met with the SL representative and they are very keen to get back into all the clubs and this would possibly mean future sponsorship for the Masters from Distell.	
9.	<u>Cape Town Sports Council</u> 9.1 Due to their being no quorum at the meeting scheduled for the 27th November, it has been rescheduled for the 4th December 2019 and confirmed that Tommie Snyman will attend. 9.2 The Women In Sport Workshop held on the 23rd November in Swellendam, was not attended due to the committee being involved in other functions.	TS
10.	<u>Correspondence : Incoming & Outgoing</u> 10.1 Numerous letters of thanks received from clubs for WP's approval of funding for members. 10.2 Email dated 8th November 2019 from Samanthe Olivier advising that she will not be available for the Gold Squad in January. 10.3 Email from Kelvin Grove stating that they are currently not going to affiliate to WP and may look at it in time to come.	
11.	<u>Other Business</u> 11.1 ID Selection Criteria: Feedback received from Gerrit and Sandy Wehrli. This will be discussed in more detail at the Think Tank next year. The appointments of Managers would also be discussed. 11.2 League Tea Breaks: The voting came in from clubs with the majority wanting to do away with tea breaks and a Circular will be sent out which will outlining the rulings/suggestions. 11.3 WP Fives Prize Money: It was agreed that payment in future will go to the players who have entered and won and not to the clubs. In the past these teams were always selected and paid for by the clubs, which is now no longer the case. It was also agreed to include prize money for the semi finalists for 2020-2021. 11.4 Capping Ceremony: It was confirmed that the Capping Ceremony would take	LB

	place on the 6th February 2020 at Edgemoor BC. It was further agreed that the Juniors and U30's would have their own capping ceremony. Christo to arrange a suitable date for the Juniors and Gerrit the U30's. 11.5 Cricket Bowls – Club Presidents Invitation: Lynette to find out availability at the following clubs and if confirmed, to send out invitations: Southern & Central Zone – Tuesday, 4th February 2020 at Mowbray BC Basin Area – Tuesday, 7th April 2020 at Helderberg BC 11.6 Novice Status: Various clubs have raised the ruling regarding novices. It is very important that ALL clubs adhere to these and inform their new bowlers, that they are only a NOVICE for a period of 3 years from the date of registration, regardless if they did not bowl for some period since affiliation. Please refer to F1.1 in the COP. Chris to reply to Kuilsrivier BC re their enquiry. Gerrit proposed that this be an important item on the Agenda at our Think Tank. The Kelvin Grove members who have been bowlers for numerous years is of concern but the positives are, that the competitive bowlers then affiliate to BSA & WP and thereby increase membership. It was also clearly stated that NO unaffiliated bowler may take part in Club Competitions, etc at the districts clubs. The twilight and business league is another category. 11.7 Greens Equipment - Invoicing: Bill McCarthy was requested to bring all the invoicing of hiring of equipment up to date and then WP would be able to assess the income derived in order to cover repairs and maintenance. Once this figure is available, it will be decided whether to increase this amount. 11.8 Greens Equipment – storage & sales: It was proposed to sell the mowers and brushes and with that money it was considered purchasing another Merado. A costly item, but this machine is in high demand. Lynette to send out notice to all clubs. It was also advised that the equipment is being moved to Pinelands BC. All clubs will be advised as to when this takes place. All bookings going forward are to please be done through Bill on the GCSC. 11.9 Greens Equipment – Hiring: Gerrit asked if Mark would be able to upload a separate booking calendar on our website, so that clubs could see when equipment will be available and book accordingly. 11.10 ID Managers: Jenny asked if the probability of having managers for the B & Veterans would encourage their performance and possibly return with medals. She felt it was imperative that all teams have one. This will be considered and finalised in the new year. 11.11 Motivational Speaker: Graeme Kemp informed the committee of a motivational speaker who had addressed the JBA players and thought possibly worth getting him to speak with our teams. The committee felt that Jenny Griffiths is currently doing a fantastic job with our bowlers and has had great response from our ladies. Now it is a matter of doing the same with the men. The next meeting is scheduled for Thursday, the 30th January 2020 at 17h00.	LB CN BMc LB MD JG
--	---	--

The Meeting closed at 19h00

President: _____ District Administrator: _____

Date: _____