



Western Province Bowls

021 531 1541 T | admin@wpbowls.co.za | www.wpbowls.co.za

8 March 2025

WESTERN PROVINCE BOWLS ASSOCIATION

**Minutes of the Council Meeting held at WPCC Bowls Clubhouse on
Saturday, 8 March 2025 at 10h00**

Present:	President:	Gerrit van Milligen
	Vice President:	Tony Harland
	Treasurer:	Joy Calvert
	Executive:	Eddie Douglas, Grant Rightford, Marianna Kirsten, Mark Gibbs, Nico Taljaard
	Administration:	Debbie Phillips
	Council:	Bellville, Bergvliet, Constantia, Durbanville, Edgemoed, Fish Hoek, Glen CC, Goodwood, Helderberg, Kelvin Grove, Kraaifontein, Kuils River, Meadowridge, Milnerton, Mowbray, Oakdale, Plumstead, Pollsmoor, Somerset West, Stellenbosch, Strand, Sunningdale, Wheatfield, WPCC.
	Other:	Claire Cowan (DSCWPP), Elma Louw (Mowbray), Trish Young (HLM)
Apologies:		Alan Lofthouse (HLM), Doreen de Power (HLM), Eddie Phillips (DSCC), Eddie van der Heiden (DSCDB), Gordon's Bay, Jenny Griffiths (DSCYB), Kevin Campbell (HLM), Old Oak, Paulina Dockendorff (Comp Sec), Pinelands, Riva Myers (HLM), Sergio Martinengo (HLM), Taz Bright (M&M)
No replies:		CT Military, Fresnaye, Gardens, Helderberg Village, Malmesbury, Parow.

1.	Meeting Convened: The Notice Convening the meeting was read and the meeting commenced at 10h00.
2.	Roll Call (Attendance/Apologies recorded on arrival) 24 Clubs were present, and the meeting was duly opened. The President confirmed that the attendance register had been signed by all present. He welcomed Honorary Life Member, Trish Young who joined the meeting after the conclusion of the SGM that was held directly before the Council Meeting. Apologies were noted.
3.	Obituaries since 2nd November 2024 12 Affiliated members had passed away since the Council Meeting on 2 November 2024. The names were read out and Council members kept a moment of silence. Barbara Lombaard, Gordon's Bay Chris Stanton, Gordon's Bay David Rodwell, Pinelands Esmé Blignaut, Kuils River

	Frans Visagie, Strand Johann Gerber, Stellenbosch John Gibson, Plumstead Jorge Santos, Goodwood Michael Westman, Strand Neville Potgieter, Bellville Peter Sneller, Somerset West Roger Stacey, Durbanville Russell Lochner, Sunningdale
4.	Confirm Minutes - Minutes of the last Council meeting held on 2 November 2024 were tabled. - Correction noted: Deposit reference should be "HEM01." - Minutes were confirmed by Council.
5.	Minutes of Executive Meetings The minutes of Executive Meetings held on 7 January 2025, and 15 February 2025 had been posted on the WP Bowls website and circulated to all clubs.
6.	Matters Arising There were no matters arising from the minutes of the Executive Meetings. The President thanked Debbie Phillips for the work done on the minutes.
7.	Executive Portfolio: Finance – Joy Calvert - Financial statements up to December presented (Annexure 1). - A financial balance of R460,000 was reported by end of September. Clarification was provided that this amount forms part of planned expenditures and should not be considered surplus. - No questions raised.
8.	Executive Portfolio: Sponsorship, New Membership and Marketing – Grant Rightford - Facebook account successfully recovered and revitalised. - A new Instagram account has been launched to increase online visibility. - A WhatsApp Channel has been created for broader community engagement, currently featuring 200 members. - These platforms are being used to communicate news and updates, such as schedule changes. - Potential sponsorship discussions underway with Oasis Retirement Group. - Plans to involve young content creators via a competition.
9.	Executive Portfolio: Club Support – Tony Harland - Report (Annexure 2) - Focus shifted to events, especially the Veterans Inter Districts Tournament starting Sunday. - Thanks to host clubs: Constantia, Plumstead, Glen and Meadowridge. - Acknowledgement of the organising team (Jenny, Debbie, Chris, Joy, Trevor). - Perfect Delivery and Evergreen thanked for sponsorship and streaming. - Finals to be streamed by Cape Town Talking Heads.

10.	Executive Portfolio: WP Competitions – Nico Taljaard • Report (Annexure 3) • Season slower to start, but ongoing. • Sectional play of Flag competition still underway. • Noted shift from Flag to increased participation in Trips. • Slight overall increase in player participation. • Suggested simplification of team movement rules between clubs/divisions. Proposals under discussion to revise the format of WPBA competitions include: • Reducing the number of sections in league formats. • Introducing 4-team sections to enable home and away fixtures. • Adjusting starting times to 9:00 AM to accommodate logistics. • A possible reduction in the total number of games. • A member survey on Conditions of Play and competition structure is being prepared and will be sent out.
11.	Executive Portfolio: Youth, Disability and Visually Impaired Bowls – Marianna Kirsten Youth • Strong showing by U15, U18, and U25 WP teams. • Continued training and sponsorship support encouraged. • Streaming and media exposure planned for junior competitions. • Thanks extended to Jenny Griffith and Youth Standing Committee. Disability and Visually Impaired Bowls • Encouraging developments reported in the area of Disability Bowls. • A focus on inclusivity and broader participation. • The National Disability Bowls Championships are scheduled for April. • Teams participating in multiple categories with strong medal expectations. • Managed by Graham Ward and Eddie van der Heiden.
12.	Executive Portfolio: Coaches, Selectors and WP Players – Danie de Klerk and Marianna Kirsten • Acknowledgement of the challenges in being a selector. • Clubs requested to submit nominations for selectors. • Selection disputes and appeal processes were discussed. • Noted that some players have opted to self-accommodate, contributing fees toward team costs (e.g., kit).
13.	Executive Portfolio: Technical Officials and Greens Care – Eddie Douglas • Report (Annexure 4) • Greens inspections underway; to be completed by mid-April. • Validation for Inter-Districts completed. • Working with Bowls SA on standardised greens specifications. • Marker course completed in Durbanville (8 qualified). • Umpire Level 1 course in planning. • Level 2 course to be confirmed.

14.	Any other business Constitutional & Administrative Concerns - Numerous concerns raised around: - Timing of documentation delivery (e.g., financials and minutes) - Appeal processes not followed per Constitution - Constitution inconsistencies and lack of adherence - Committee members' vulnerability and lack of protection - Suggestion made to recruit professionals (law, HR, etc.) for constitutional revision. - Plan to form a Constitutional Review Task Team underway. General - Concerns raised about playing competitions on Sundays vs Saturdays, especially affecting players with restrictions. - Suggestions to explore: - One-game-per-week options - Evening play (if lighting permits) - Realignment of sections to enable shorter seasons - Encouragement to submit suggestions before survey dispatch. No other business.
15.	Closing - Gerrit thanked: - WPCC for hosting - Organisers and trophy sponsors - Clubs supporting youth and selectors - Those contributing to better communication and execution - Meeting closed with thanks and appreciation. - Key message: "Let's Be Better."

There being no further business the meeting was declared closed at 11h30.

ANNEXURE 1

WESTERN PROVINCE BOWLS ASSOCIATION		
Balance Sheet as at 31 December 2024 compared with the same period last year		
	Dec 2024	Dec 2023
	Actual	Actual
Assets		
Capital Assets		
1006 Equipment	163 575,20	163 575,20
1007 Accu. Depr. on Equipment	-137 377,14	-96 030,08
1012 Computers and Peripherals	39 848,00	36 449,00
1013 Accu. Depr. on Computers and Peripherals	-27 588,83	-19 795,83
1016 Vehicles	10 170,08	10 170,08
1017 Accu. Depr. on Vehicles	-10 170,09	-10 170,09
Fixed Assets	38 457,22	84 198,28
1100 Accounts Receivable	378 803,17	244 789,58
1260 Bank Account - ABSA current	373 730,61	1 280 043,41
1265 PT WES06 Absa Call Account 3	844 998,23	878 020,70
1268 PT WES34 NLC Absa Call Account 1	0,00	297 227,07
1270 PT WES25 Wynberg Absa Bank Call Account 1	221 322,11	718 611,57
1275 PT WES35 Disa Absa Call Account 1	80 974,95	74 794,08
1278 PT WES20 Development Absa Call Account 1	8 171,49	7 547,76
1280 PT WES21 Littler Absa Call Account 1	5 602,96	5 175,27
1288 PT WES25 Wynberg Absa Fixed Deposit	1 500 000,00	1 000 000,00
1290 PT WES25 Wynberg Sanlam 30day Notice	224 296,78	207 060,97
1295 Warwick - Wynberg Legacy Fund	0,00	-49 801,87
1296 Warwick - Trading Account	309,70	309,70
1297 Warwick - Wynberg Legacy Investment	0,00	-12 509,00
Sum Current Assets	3 638 210,00	4 651 269,24
TOTAL ASSETS	3 676 667,22	4 735 467,52
5200 Retained Income *	1 182 115,27	1 246 925,73
5490 Year To Date Profits	416 077,75	558 393,81
Sum Equity	1 598 193,02	1 805 319,54
2100 Accounts Payable	774,97	581 145,00
2240 Reserve for Development Work	11 350,00	11 350,00
2270 PT WES25 Wynberg Absa Bank Call Account 1	221 322,11	9 480,79
2275 PT WES35 Disa Absa Call Account 1	80 974,95	74 794,08
2278 PT WES20 Development Absa Call Account 1	8 171,49	7 547,76
2280 PT WES21 Littler Absa Call Account 1	5 602,96	5 141,03
2288 PT WES25 Wynberg Absa Call Account 1	1 500 000,00	1 000 034,24
2290 PT WES25 Wynberg Sanlam 30day Notice	224 296,78	55 667,88
2295 Wynberg Legacy Fund	0,00	269 864,12
2296 Wynberg Legacy Fund - Warwick	0,00	540 095,19
2298 PT Wes 34 NLC Absa Call Account 1	0,00	321 590,00
2400 Accrual Account	24 600,00	31 818,67
2405 SARS PAYE/UIF Payable	-19,06	6 859,22
2407 All Cape	1 400,00	7 000,00
2408 BSA Nationals Ladies	0,00	7 760,00
Sum Liabilities	2 078 474,20	2 930 147,98
TOTAL LIABILITIES	3 676 667,22	4 735 467,52

WESTERN PROVINCE BOWLS ASSOCIATION					
Income Statement for the period ended 31 December 2024 compared with the same period last year					
	Jul 2024 - Dec 2024		Jul 2023 - Dec 2023		
	Actual	Budget	Actual		
6000 WPBA Affiliation Fees	864 010,13	800 430,00	735 224,00		
6001 WPBA Fees and Charges	1 260,00	0,00	0,00		
6002 WPBA Admin Fees	7 900,00	32 400,00	6 850,00		
6005 WPBA Dual Membership	34 130,00	15 730,00	24 980,00		
6010 BSA Affiliation Fees	-0,31	649 171,00	8 735,40		
7800 BSA Affiliation fees	0,00	-649 171,00	0,00		
Affiliation Fees	907 299,82	848 560,00	775 789,40		
6115 WP Mens Pairs	31 280,00	36 890,00	0,00		
6125 WP Mens Fours	28 560,00	31 020,00	26 880,00		
6170 WP Mens Flag	46 920,00	0,00	8 960,00		
6215 WP Ladies Pairs	16 320,00	16 830,00	0,00		
6225 WP Ladies Fours	16 660,00	18 810,00	16 640,00		
6270 WP Ladies Muter	23 800,00	29 900,00	5 120,00		
6305 WP Mixed Trips League	28 560,00	0,00	960,00		
6310 WP Mixed Midweek	15 980,00	22 770,00	0,00		
6314 WP Mixed Champ of Champs - PRO10	17 510,00	0,00	0,00		
6335 WP Pro-10	0,00	9 180,00	0,00		
WP Competitions	225 590,00	165 400,00	58 560,00		
6568 WPBA Inter District B Ladies	480,00	0,00	0,00		
6570 WPBA Inter District Veterans Men	10 000,00	0,00	0,00		
6575 WPBA Inter District Under 45	5 500,00	0,00	0,00		
6576 WPBA Inter District Under 30	62 380,00	24 000,00	20 000,00		
6578 WPBA Inter District Under 25, Under 18, Under 15	275,00	0,00	0,00		
6710 Juniors - Ervar Buys	15 656,00	15 600,00	28 580,00		
National Competitions	94 291,00	39 600,00	48 580,00		
6350 Coaches - courses	12 000,00	0,00	0,00		
6355 Greenkeepers - Courses	10 050,00	0,00	0,00		
6680 Interest Received - Call Account	30 711,50	58 800,00	45 021,06		
6615 Sales of Obsolete Kit and Equipment	515,00	1 200,00	0,00		
6600 Sale of Equipment	0,00	9 600,00	0,00		
6610 Hire of Equipment	5 250,00	6 000,00	73,59		
6650 BSA Books and Manuals	8 345,00	6 000,00	5 315,00		
6685 Interest Received - Warwick Investment	0,00	0,00	359,44		
Other Income	66 871,50	81 600,00	50 769,09		
6405 Funding Received - Personal Trust	180 000,00	85 000,00	160 000,00		
6406 Funding Received - DCAS	70 000,00	70 000,00	60 000,00		
6425 WP Masters Invitational Sponsorship	1 000,00	0,00	0,00		
Sponsorship	251 000,00	155 000,00	220 000,00		
SUM REVENUE	1 545 052,32	1 290 160,00	1 153 698,49		
7125 Meeting Expenses	400,00	600,00	800,00		
7200 Audit Fee	16 361,63	17 000,00	29 444,55		
7210 Bank Charges	4 183,65	4 800,00	3 409,25		
7220 Insurance	0,00	12 000,00	12 220,44		
7225 Brokerage Fees	0,00	0,00	49,74		
7300 Postage and Courier	0,00	480,00	0,00		
7305 Printing and Stationery	1 013,40	2 100,00	4 280,10		
7310 Computer Consumables	0,00	3 900,00	19 236,09		
7315 Computer Repairs and Maintenance	650,00	3 000,00	0,00		
7316 Equipment Repairs and Maintenance	1 386,09	0,00	0,00		
7325 Telephone and Internet	10 125,91	3 600,00	9 455,48		
7335 Software Licenses	16 887,75	14 400,00	0,00		
7340 Property Rental - Office	15 000,00	18 000,00	12 000,00		
7960 Irrecoverable debts	300,00	0,00	0,00		
7345 Travel	16 371,00	15 000,00	3 000,00		
7355 Sundry Expenses	468,00	0,00	1 333,40		
7365 BSA Books and Manuals	0,00	6 000,00	1 948,30		
7400 Marketing and Development	3 000,00	10 300,00	0,00		
7460 Transformation	1 550,00	2 800,00	0,00		
7470 Disability	0,00	3 280,00	0,00		
7402 Player Development	0,00	1 600,00	2 246,81		
7405 Capacity Building - Technical Officials	6 510,00	7 200,00	1 430,00		

7420 Capacity Building - Coaches	39 532,10	11 400,00	12 270,00
7425 Capacity Building - Green Keepers	2 257,50	15 500,00	0,00
7426 Capacity Building - Safeguarding	805,00	0,00	0,00
7435 DSC Selectors	11 677,45	12 490,00	0,00
7510 DSC Transformation	525,00	0,00	2 300,00
7553 Clothing	8 155,02	11 000,00	0,00
7730 District Events	3 640,46	0,00	0,00
7802 CTSC Affiliation fees	0,00	880,00	0,00
7803 WCPBA Affiliation Fees	2 675,00	3 000,00	0,00
Operating Expenses	163 474,96	180 330,00	115 424,16
7100 Salaries and Wages	414 441,82	397 487,00	276 932,41
7110 Salaries - UIF Company Contribution	3 147,50	3 011,00	4 143,14
7115 Consultancy Fees	1 000,00	0,00	0,00
7120 Cleaning and Teas	1 100,00	300,00	0,00
Sum Personnel Expenses	419 689,32	400 798,00	281 075,55
7655 District Competition Expenses	13 749,94	14 000,00	2 882,00
7660 Prize Money	25 400,00	45 800,00	17 875,00
7675 Masters Under 30	300,00	0,00	3 700,00
WP Competitions	6 642,13	59 800,00	24 457,00
7440 Juniors Under 18	0,00	7 140,00	15 845,00
7450 Juniors Under 30	0,00	7 140,00	14 542,85
7600 WPBA Inter District Open Men	43 199,59	62 500,00	0,00
7605 WPBA Inter District Open Ladies	41 389,59	62 500,00	3 000,00
7610 WPBA Inter District B Men	55 359,58	62 500,00	0,00
7615 WPBA Inter District B Ladies	53 859,58	62 500,00	0,00
7620 WPBA Inter District Veterans Men	35 112,58	20 000,00	0,00
7625 WPBA Inter District Veterans Ladies	237,58	20 000,00	0,00
7630 WPBA Inter District Under 45	9 600,00	0,00	7 690,00
7635 WPBA Inter District Under 30	188 488,26	195 400,00	74 047,50
7640 WPBA Inter District Under 25, Under 18, Under 15	8 364,00	0,00	0,00
7650 WP - Boland Competition	9 220,05	5 000,00	1 000,00
7685 SA Mixed Pairs	0,00	16 000,00	0,00
7686 WCPBA Open Singles	16 011,00	24 000,00	24 041,24
7694 Juniors - Envar Buys	74 476,35	87 000,00	34 181,38
National Competitions	535 318,16	631 680,00	174 347,97
7700 Opening Day	3 850,00	8 000,00	0,00
District Events	3 850,00	8 000,00	0,00
SUM EXPENSES	1 128 974,57	1 280 608,00	595 304,68
Profit/Loss	416 077,75	9 552,00	558 393,81

ANNEXURE 2

2025-03-08 Vice President's Report

The main focus for the past few months on the club liaison portfolio has been the organising of the 2025 ID Vets tournament.

The Local Organising Committee (LOC) is made up

Jenny Phillips -Technical

Debbie Phillips and Chris Nurrish- Admin and Records

Joy Calvert -Finance and Catering

Trevor Wheeler- Greens

And myself as convenor.

The tournament will be held at Constantia (HQ), Plumstead (Sub HQ), Glen, Meadowridge and WPCC. Please see WPBA website for full details.

I would like to thank members of the LOC and the representatives (CEO's) from all the hosting clubs for all the hard work, time and effort they have put in organising this tournament.

I would also like to appeal to the bowling community to come and support the teams and have no doubt that you will see some magnificent bowls.

Thanks

Tony Harland

ANNEXURE 3

Competitions Report for Council Meeting 8 March 2025

The 2024/25 season has kicked off with a bang.

Western Cape Bowls Association Singles were completed in October, the WP Masters (Open, Invitational and Veterans), WP Pro 10's and the WP Pairs completed in November and December. The WP Midweek is well underway with the sectional play completed last week. The WP Fours were completed in January followed by Flag, Muter and WP Trips League.

Points of discussion on and off the greens included the following:

1. **The Saturday and Sunday play for Muter and Flag.** I have had a lot of feedback suggesting that players are very happy that we can get the Flag and Muter completed in about 8 calendar weeks. Last year total time lapse from first games till completion was 20 weeks including a number of breaks. There were some feedback that we are losing players to league play for players who are not able or willing to play on a Sunday. If we look at the numbers of players participating in the league competitions this year vs last year, there was a reasonably small movement of players from Flag and Muter to Trips league. In 2024 we had 83 sides in Flag, 40 in Muter and 29 in Trips. For 2025, we have had 70 Flag sides, 34 Muter sides and 56 Trips sides... Total number of players for 2025 is on par with 2024. Through the seasons, or right at the start there were a few clubs which withdrew some of the teams in both Flag, Muter and the Trips league. It is essential that clubs make sure how many players they have available with sufficient reserves when they enter for league competitions. It is quite difficult to keep the draws full if we get last minute withdrawals.
A question has been asked whether it would be possible to further reduce the league duration, but to do that, multiple games will be required on selected days.
2. **Burnt ends.** The forced replay of the burnt ends has been received mostly positively. It has been requested that in Flag and Muter, we follow the COP as played in the inter districts, which is a forced replay of ALL burnt ends. There are no time limits for Flag and Muter games and also only one game per day. Unless this is changed, we will motivate to implement this proposal in 2026.
3. **Sectional structures in Flag and Muter.** For 2025, Muter was restructured to have only one section with ten sides per division, thus Premier, First Division, Second Division, Third Division. Flag was still structured with one section on Premier, but then two sections per division. There has been a few proposals to change the structure as follows:
 - a. To also have Flag as one section per division;
or
 - b. To play Premier also as two sections with each club allowed one side per section. The bigger and stronger clubs will then be able to have two sides in Premier and with 20 sides in Premier, it will allow more teams into the top level of bowls in the province. Winners of the sections then play a final as all the other Flag divisions do currently;
or
 - c. To split each division, including Premier into two sections of 6 teams, then play home and away in the sectional play. The winners of each section then play a final against the other.
4. **Movement of players between Flag/Muter teams, as well as between Flag/Muter and Trips League.** There has been quite a few questions and remarks about the restriction of players' movement between sides. Proposal is to reduce the restrictions to limit movement only in the last four games. The

fact that the seasons are overlapping in itself restricts movement of players. It is the intention that teams are not loaded for playoffs, but that the same players who competed in the sectional play, should also play the finals. Where there are players unavailable, players from lower divisions should be pulled in as replacements for the finals.

5. **Refinements to the COPs.** The COPs will again be reviewed at the end of the season with the aim of simplifying and creating more clarity.

The playoffs for the 2025 Flag and Muter season is held on Saturday 8 March and will include the following clubs:

Congratulations to Edgemoor winning the Flag Premier League and Goodwood winning the Muter Premier League.

WESTERN PROVINCE BOWLS

PERSONAL TRUST
LEAGUE FINALS

PERSONAL
T·R·U·S·T
for the personal touch

EDGE MEAD		FLAG DIVISION 1 FINAL	
	PLUMSTEAD 'W'	DIVISION 1 WINNERS	
	MOWBRAY 'C'		
EDGE MEAD		FLAG DIVISION 2 FINAL	
	OLD OAK 'B'	DIVISION 2 WINNERS	
	KULSRIVER 'A'		
EDGE MEAD		FLAG DIVISION 3 FINAL	
	DURBANVILLE 'G'	DIVISION 3 WINNERS	
	GOODWOOD 'C'		

WINNERS:

FLAG PREMIER: **EDGE MEAD A**
DIVISION 1:
DIVISION 2:
DIVISION 3:

WINNERS:

MUTER PREMIER: **GOODWOOD 'A'**
DIVISION 1: **WPCC 'A'**
DIVISION 2: **GORDON'S BAY**
DIVISION 3: **EDGE MEAD 'B'**

EDGE MEAD		MUTER PROMOTION / RELEGATION PLAYOFF	
	POLLSMOOR 'A'		
	BLERI CC 'A'		

It is proposed that we will do a survey of players to get inputs on the recently completed League season and inputs to possible review of COPs for the next season.

Please be aware that the provisional calendar has been posted on the WP Website to include the 2025/26 season. This will impact on clubs' classics and other social events. Plan your events early. We are also aware that this might lead to some clubs running their events at the same time as other clubs. We believe that there are enough players around who wants to play in tournaments to still fill the fields as was previously done.

ANNEXURE 4

Technical Officials Standing Committee

- With the busy calendar already playing out, time, especially weekend time is limited for planning and running courses. Bob Standen held a markers course at Durbanville during January and qualified a further 8 markers.
- The committee is looking at dates, when the league games are done, to run a level 1 umpires course.
- Providing of TOs for Veterans Inter Districts during the period 10 to 14 march 2025.
- An email was sent out to all clubs to ensure uniformity of clothing for Flag, Muter and Trips League competitions.

Report from Greens Standing Committee

During the past few months, the Greens Care Committee have undertaken a number of tasks: -

- Continuation of preparations for ID Vets 2025 in conjunction with BSA and the local Events Committee.
- Numerous visits to Clubs to monitor greens' conditions.
- Advice and support to Clubs requesting it.
- Commencement of the 2025 Club Greens' Evaluations.
- On-going hiring of the Merado (hollow tining machine).
- Updating information currently on the Website.
- Updating of the Club Greenkeeper list.
- On-going development of the Greens Assistants course.
- Addressing issues found with the "levels" program, (still on-going and currently unresolved).
- Making suggestions to BSA to locally vary the technical specifications for greens.