

Western Province Bowls

Minutes of Executive Committee Meeting to be held at WPCC on
Monday, 3rd May 2021 at 18h00

1	Welcome		
	1.1	Gerrit welcomed all to the meeting and thanked them for the on-going commitment. A special thank you was extended to Chris and his committee for the smooth preparation of the Nationals to date.	
2	Apologies		
	2.1	Taz Bright	
3	Visitors to meeting		
	3.1	None	
4	Upfront discussions		
	4.1	Acceptance of Minutes of 23 rd March 2021 – Mark G & Jenny P	
	4.2	Matters arising: None	
5	Controlling Bodies Business		
	5.1	DCAS - DCAS Cheque Handover Ceremony: 14th April – Jenny G attended and R60 000 was approved for 2021-22, and a further R25 000 toward the Men's Nationals. - Unspent Funds of R8 495,74 as at 31st March were submitted of which this has now been spent on the Juniors. - Research Questionnaire for DCAS: It was decided not to submit this voluntary feedback. - MOA received and signed off and due by 31st May 2021.	GvM
	5.2	BSA - Circular 18-2021: Replacement notice of BSA Masters - Circular 19/2021: Perfect Delivery Offer emailed to Clubs - BSA Database: Heather Boucher has offered to do a workshop with our administrators. This would also apply to anyone wishing to register as an administrator, i.e. standing committee convenors as well. Lynette to arrange two dates with her and we will split these sessions. A circular to be sent to all clubs once dates confirmed and also suggesting to do so once all clubs have their new committees for incoming season.	LB
	5.3	WCPBA/WCB: - Mark D queried the latest Constitution received and advised that it was vastly different from the original one. He proposed that he and Gerrit will meet with Stoffel (Boland) and Tom (Eden) sometime during the Men's Nationals and also suggested that the AGM date be moved out.	MD GvM
	5.4	CTSC - Notice of General Meeting: 7th April at 7pm. Gerrit attended and advised that there was not really anything of significance to report on. - Event Safety Document received from CTSC on 22nd April was sent to BSA for further investigation. This is based around spectators and we await further instruction from BSA. Gerrit will however contact John Ravenscroft to get an update and specifically in light of the upcoming Men's Nationals.	JR
	5.5	WCPSC - Notification of fortnightly Wednesday webinars. 14th April (Membership retention) was the final one. Jenny G did inform the meeting that these will soon be available for viewing on their website.	
	5.6	Women in Sport - Nothing to report	

5.7	Clubs - Email d/d 31st March from Malmesbury re decals/stickers on bowls. A satisfactory reply was sent from Bob Standen, Convenor of our Technical SC and also just to advise all bowlers as per law 52.1.8.2, that either side of the bowl must have a decal/sticker. - Email d/d 28th April from Malmesbury re Mowbray BC support with reference made to Circular 2021-21. A reply was sent on 3rd May. - Email d/d 28th April from Somerset West BC giving a full report on their recent fundraiser for MBC. The Executive expressed their gratitude for this initiative and decided that SWBC are welcome to share this report with other clubs and that it should not come via the WP office. - Club AGM dates: It was confirmed that all clubs have to hold their AGM's prior to that of the district as per 5.8 of our Constitution. Failure to do so will render the Member Club ineligible to representation or to vote at our AGM.	
5.8	SASCOC Nothing to report	
6	Portfolios (Matters arising & feedback)	
6.1	Finance	JG
6.1.1	General When the budget was done a year ago we had no idea we would be able to show a profit in this financial year. At the end of March 2021 we are showing a profit of R338 106.54. This is very encouraging but the main reason for this is that we sent no teams away to the Inter District this year as it was cancelled and we are showing income for the Men's Nationals of about R 90 000-00 but with no expenses against this at the moment. These will be seen in our May figures. We will then get a clearer picture of our real profit. Many of the district competitions have exceeded our expectations and in most cases we have had more entries than we had budgeted for.	
6.1.2	Income Some of our income includes entry fees for both the men's and ladies pairs, the singles and the Men's Nationals. Our income was R 179 154.43 for the month mainly due to competitions and the Nationals.	
6.1.3	Expenditure We are definitely being conservative with our spending and there are no exceptional amounts to report on this month.	
6.1.4	Other Finance matters - Air ticket refunds: After all our efforts to try and sell teams coming or going to the Nationals some of our tickets, none were finally sold and so we are still in the same position as before. A renewed effort needs to be given to this to try and recoup the loss. Jenny G is to send this full schedule to Mark D for further investigation on options of selling these. - Auditor quotes: Jenny G to email the 4 quotes to the Executive for a final decision. - Covid Raffle: While these figures don't reflect the full picture around the Covid raffle, this in many ways was disappointing in the amount of revenue it brought in for the district. The draw has been done and the clubs have all been re-imbursed their R25 per ticket sold. The district has netted a profit of about R35 000-00 – way short of the R 100 000-00 we had hoped to make.	JG/MD JG
6.2	Competitions	CN
6.2.1	General Refer Proposal for the Virtual Event Solutions from Mark van Hoff – decided not to follow up on this proposal.	
6.2.2	Men's Nationals - Chris gave a full update and everything is on track. It was proposed that a circular come from the Executive advising the spectator ruling and that teams and reserves are to be dressed the same for clarity of whether players or not. - Jenny P confirmed that Noel Solomons will be airing and commentating on the	

		Nationals.	
6.2.3	All Cape - Lynette was asked to email the other districts to either look at hosting this event in September/October but preferable to postpone until next year.	LB	
6.2.4	WP Masters - 22nd & 23rd May 2021 at Durbanville BC. - Circular 2021-24 & 25 have gone out advising the players of selection.		
6.2.5	Inter Districts - Squad session practices are still on the go.		
6.2.6	Upcoming District Comps - Power Trips. Circular 2021-18 advising details of this Competition has been distributed, as well as a question & answer document. The full draw/tiered format is now available on our website and these may change depending on the number of entries. Refer <u>PT Power Trips – Tier Allocations Explained</u> - Refer Circular 2021-23 advising no Midweek play on 16th June 2021 – Round 5 to be played on the 23rd June.		
6.3	Marketing, Membership & Transformation	MD	
6.3.1	General SC feedback - Transformation Presentation: Still in progress - Circular 13/2021: May Bowls Awareness Month was updated with Circular 21/2021 and poster received 4th May. Clubs to implement and Taz to assist and follow up with clubs. - Gerrit raised the concerns of the Burnt End Promotions having stopped their weekly shows due to Paul Ferns now working full time and suggested ways in which to assist him. Mark D was requested to contact Noel Solomons and Gerrit to consult with Paul and find out what can be done.	AC TB MD GvM	
6.4	Greens	CN	
6.4.1	General SC feedback - Nothing to report		
6.5	Coaches	JG	
6.5.1	General SC feedback - Jenny G confirmed that she is awaiting confirmation from NSCC for dates which have been provisionally set.		
6.6	Technical Officials	JP	
6.6.1	General SC feedback - Jenny P advised that this committee is now more active. They are busy updating Umpires/Markers details on the system and removing those who are now inactive or offering them a refresher course. - She further advised that their intention is for clubs to host these courses on an on-going basis rather than holding one course for all interested delegates. Gerrit queried the option of having these courses via zoom sessions? - Jenny P raised the issue of awarding Merit Badges to technical officials for service. Lynette to give feedback.	LB	
6.7	Junior Bowls	MK	
6.7.1	General SC feedback - Jean Minnaar Fund update - pending from Taz. - Gerrit thanked Jenny G for all her efforts with the recent, very successful Masters Tournament. - Jenny G & Marianna hosted the recent Juniors Clinic during the school holidays which was supported by 22 children mainly coming from Eros School. - Jenny G advised the committee of the Wheatfield BC's committee of 12, doing a major community drive at their club and it was going extremely well. - She further advised that the handover of the second hand bowls to Wheatfield BC donated by BSA, is tentatively set to take place on Friday, the 20th May.	TB	
6.7.2	U18 - Masters was played on the 1st & 2nd May (Refer Circular 2021-17&27) and the winners were: Gold : Jaco Fourie (Kraaifontein) Silver : Ryan Truter (Edgemead)		

		Bronze: McKenzie Knipe (Strand) 4th Place: Vigo Alves (Goodwood)	
6.7.3	U30's/U45's	- Bowls, Beer & Braai: The event took place on the 25th April at Bellville BC and was well supported. This event will be hosted on the last Thursday of each month and the next one to take place at Bergvliet BC and the following month at Old Oak BC. The emphasis is to have teams comprising one non bowler. - Masters took place on the 1st & 2nd May at WPCC (Refer Circular 2021-22&27) and winners were as follows: Gold: Armand Ascaray (SAPS) Silver: Mitch Voigts (Stellenbosch) Bronze: Duwayne Tiemie (Strand) 4th Place: Jason Fouche (Strand)	
6.8	Disa's		MG
6.8.1	General	- Gerrit created a whatsapp group consisting of Taz, Mark D and the selectors. Initiation meeting to be setup within the next two weeks. - Representative players will be added to this group to enable them also to have a voice, once identified.	GvM
6.9	Disability Bowls		
6.10.1	General	Nothing re report	
6.10	HR		JG
	General	Nothing to report	
7	Domestic Business		
7.1	Calendar – all up to date on the website		
7.2	Nomination forms to stand on the Executive will be emailed to clubs by no later than the 21 st May. Mark D proposed that in future nominations for SC need not be sanctioned by their clubs and he is to supply Lynette with a new form.		MD
7.3	Social Members Status – Mark D in consultation with BSA M&M discussed this status and proposed that we remove this clause from our Constitution which is to be adopted by Council.		
7.4	A sub-committee comprising Mark D, Jenny G & Ammie will revise the WP Constitution, which will be presented to Council for adoption for the motions to change/update where necessary.		MD JG AC
7.5	Novice Bowler status was once again raised and Gerrit raised a proposal forwarded by Peter Bryant, that a declaration be co-signed by new bowlers and their club confirming how many years they have played socially, when they wish to join and this must be submitted together with the Supplementary Advice to the WP office when wanting to become an affiliated bowler. This was approved and will be implemented in the near future.		DV
8	Other Business		
8.1	Denise – work remotely – Jenny G to set up soonest.		JG
8.2	Integrated Software platform, fibre and telephones – still on going with Mark D finalising. With the main number at the WP office being out of order and us needing to migrate, it was decided to keep the members informed on a weekly basis as to when it will be operational again. The website is also to be updated to include the other landline number 021-531 1541.		MD
8.3	Gerrit to confirm with Warren regarding the summary document of the various workshops. Action items (the “How”), to be compiled on the main focus area that came out of these workshops, to start within the next month.		GvM
8.4	Term of office for standing committees and Long service awards was discussed and 2 x plaques are to be made. Lynette to get the logos from Jenny G (Juniors & Marketing/ Development) and have these ready by AGM.		LB JG
8.5	Council Date is confirmed for Saturday, 26 th June at 9h30.		
	The next meeting is scheduled for Monday, 21st June 2021		

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VICE PRESIDENT

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DISTRICT SECRETARY

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DATE