

Western Province Bowls

Minutes of an Executive Committee Meeting held on Saturday, 20th January 2024
at 09h30 in the WPCC Bowls Clubhouse

Welcome		Action
1.1	Gerrit welcomed all to the meeting and thanked all for taking initiatives and running with them.	
Attendance and Apologies		
2.1	Present: Gerrit van Milligen (GvM), Mark Douglas (MD), Joy Calvert (JC), Mark Gibbs (MG), Tony Harland (TH), Marianna Kirsten (MK), Janet Schmidt (JS) and Chris Nurrish (CN) Apologies: Eugene Ferreira (EF) Absent: Soekie Fourie (SF)	
Visitors to meeting		
3.1	None	
Upfront discussions / Matters Arising		
4.1	Acceptance of Minutes of 25 November: Proposed JC & seconded MK.	CN
4.2	Novice status query with BSA – registration date changes on database – CN to keep reminding BSA.	
4.3	District affiliation fee survey of other districts – No realistic reply received from BSA. If we agree to go the BSA route we will need to present it to a Council Meeting and explain the many changes needed to the Constitution. MD will send the Executive copies of the original proposal of 2 years ago.	MD
4.4	All Cape – Personal Trust requested that the All Cape be opened up to the whole country and this was agreed by the majority of the All Cape Committee. CN to check for dual provincial teams and GvM to send the constitution to MD.	CN GvM
4.5	Standardising Kit across the board – the new design by Tracy Meyeridricks was approved. We are waiting for sample and prices.	JS
4.6	Executive shirts will be delivered soon.	JS
4.7	CTSC – MK will attend	MK
Confirmation of decisions and actions between meetings		
5.1	JS will keep all kit at home.	JS
Portfolios (Matters arising & feedback)		
6.1	Finance	JC/TH
6.1.1	Revised budget – JC is busy with this.	JC
6.1.2	Management accounts have been sent to the Finance Committee and revised accounts will be sent to the Executive and then to clubs.	JC
6.1.3	DCAS report has been submitted.	
6.1.4	WP Council Meeting is provisionally scheduled for 2 March. To be confirmed.	ALL
6.1.5	WP affiliation fees to be discussed at Council.	MD/JC
6.1.6	The Trust accounts are being examined to see if we can combine them.	JC

6.1.6	MD to send query from Mowbray to JC for answer.	MD
6.1.7	Sponsorship – Perfect Delivery – MG to talk to GC Swanepoel with document from 6.1.8	MG
6.1.8	Sponsorship document – Input received from MG only. MD needs more specific input from the Executive. We can offer many different sponsorship packages. All to respond by 27/1.	ALL
6.2	Competitions	EF
6.2.1	BSA Women’s Nationals – Entries are coming in slowly and we expect a rush at the end of January.	
6.2.2	All Cape 2024 entries are in the hands of Eden Bowls.	
6.2.3	ID logistics – separate report sent to the Executive. We agreed that the fee per player be increased to R 2 800.	
6.2.4	WPB approached Dr Ray Martin, a sports psychologist, who coached Armand Ascray & Johnny de Sousa with good results to hold a session with all the Inter-District players.	
6.3	Selectors	MK/EF
6.3.1	Trial dates for this year are agreed and in the calendar.	
6.3.2	All ID teams are practising as teams. GM to check with Danie about appointing someone to fill the gap in men’s selection.	GvM
6.3.3	U25s & u30s require a safeguarding officer to accompany each team to support them. U25 is the end of March and u30 in September. CN check circulars re u25 & u30 managers.	ALL CN
6.3.4	The u25s and u30s are chosen by the selectors and the u15s and u18s by the Juniors SC.	
6.3.5	JS to talk to Eddie Phillips about the u25 manager and trials.	JS
6.3.6	CN to forward under 30 lists to JS.	CN
6.4	Marketing, Membership & Transformation	JS
6.4.1	“Pro-Am” tournament 2024 will be a big get-together of the business leagues in the Basin as a test.	JS/TB
6.4.2	JS is happy with Taz’s performance, and she has now signed up 80 players from the Eros School. We will hold a Youth Day Tournament on 16 December.	JS
6.4.5	Communication General – now under TH	
6.4.6	Exec agreed TB must submit monthly report and expense claim.	TB/JS
6.5	Greens	SF/MK
6.5.1	Greens information all uploaded onto the WP Bowls website.	MD
6.5.2	CN to copy finals’ competition greens memo to Greenscare, TOs, Taz & Juniors.	CN
6.6	Coaches	SF/MK
6.6.1	DSCC meeting and course dates given to Exec & should be on the calendar.	
6.6.2	Structure of Coaching qualifications – and process between them	CN
6.7	Technical Officials	SF/MK
6.7.1	Course dates should be on the calendar.	SF
6.7.2	Structure of Technical qualifications – and process between them – waiting for Jenny P.	
6.8	Junior Bowls	EF/JS

6.8.1	Under 15's and Under 18's Teams for the Juniors Nationals were to be chosen on 20 January.	JS
6.8.2	Under 25's and Under 30's	
6.8.2.1	Under 30 Tournament – EF and JS working on it.	JS
6.8.2.2	Under 30 Lists – CN to forward to JS	CN
6.9	Under 45's	GvM
6.9.1	General	CN
6.10	Players Association	MK/EF
6.10.1	WP Bylaws to be updated to reflect the change of name. MD to repeat message to Exco for discussion.	MD/ ALL
6.11	Disability Bowls	JS
6.11.1	We are waiting for a response from BSA on what form of assistance is permitted for Disabled Bowlers.	
6.12	Club Support	TH
6.12.1	Rondebosch BC has been deregistered – CN to send out circular	CN
6.12.2	Gardens BC – TH to visit on 25/1	TH
6.12.3	CT Military BC remain registered awaiting new green at Ysterplaat.	
6.12.4	It was agreed to not form a Club Support Standing Committee as this will consist of all members of Exco.	
6.12.7	MK to arrange Club visits by Exec starting at the end of January 2024 – braais only at Northern, Southern and Helderberg areas.	MK
6.12.8	Exec to hold an Exec braai at Bellville – date?	
6.12.9	General – TH to liaise with JS under M&M and with JC on Finance.	TH
7	HR	
7.1	General	
8	Other Important Business	All
8.1	Lotto money for kit – under control	JS/JC
8.2	CN to share responses to incoming communications from clubs.	CN
8.4	The To-Do list – all please let MD know when tasks are completed.	ALL
8.4.1	Respond to Glen – tea to remain @ R25.	CN
8.4.2	Metro Trilaterals – JC talk to J Griffiths about requirements.	JC
8.4.3	Green Squad – we need to seed ID players in all WP Competitions	MD/BE
8.5	General – Finance Committee meeting taking place this week.	MD/JC
	The next Exco meeting is scheduled for 17 February 2024 @ 09h00	

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PRESIDENT

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DISTRICT SECRETARY

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DATE