

Western Province Bowls

MINUTES - Executive Committee Meeting
Wednesday, 21 May 2025 at 18h30 via Teams (Virtual)

1	Welcome	Action
1.1	GvM welcomed everyone and thanked all for their portfolio reports submitted before the meeting.	
2	Attendance and Apologies	
2.1	Present: Gerrit van Milligen (GvM), Tony Harland (TH), Joy Calvert (JC), Eddie Douglas (ED), Jonathan Cochrane (JLC), Marianna Kirsten (MK), Nico Taljaard (NT), Debbie Phillips (DP)	
2.2	Apologies: Mark Gibbs (MG)	
3	Correspondence	
3.1	WCP Events – Sept “C” sides, Fairtree Triangular, ID Practices vs Boland – discussed at length. TH to summarise proposals for the WCPBA meeting and take it back to the districts to decide. Decision was taken that WPB want 2 ID practices to remain. JC was asked to add R30 000 into the 2025/2026 Season Budget for the Disa/Loerie/Kuiper event	GvM/MK TH JC
3.2	Bowls SA Events Calendar 2025 – WP Bowls Calendar to Dec 2025 finalise – TH proposed we finalise the rest of 2025. GvM suggested this be done by NT after the 19 July workshop – this was carried.	NT
3.3	Bowls SA Circular 40/2025 - Executive Nominees & Motions for AGM - by 3 June - Nominees: JC – G van Milligen and MG - S Lambrechts – GvM confirmed he is prepared to stand. Exco in favour of both standing. WPB to nominate GvM and Boland will nominate S Lambrechts - Motion: TH – U35s – ID players etc. - discussion and decision taken for TH to draft motion to WCPBA regarding if all players should be eligible or exclude National/Gold squad players - Motion: TH – Change All Cape to WCPBA only – TH to take this motion forward as well as BSA to standardise all District and Club Constitutions	TH/JC TH TH
3.4	Bowls SA Circular 39/2025 U35 Inter Districts – number of teams? Intent to Enter by 27 June – decision taken to send 3 teams. Selectors could be managers, Exco asked Selectors if WPB has strong enough players for 3 teams	DP MG/MK
3.5	Bowls SA Circular 44/2025 - Bowls SA Mixed Pairs - by 30 June – DP to source quotes for two flights vs 1 flight and car hire	DP
3.6	CTSC : GCM Agenda 18 June 2025 – decision JC and ED to attend	JC/ED
4	Upfront Discussions	
4.1	Acceptance of Minutes of 23 April 2025 Proposer: Eddie Douglas (ED) Seconder: Jonathan Cochrane (JLC)	GvM
4.2	Matters arising – to be covered under each portfolio	
5	Portfolios (Matters arising & feedback)	
5.1	Governance	GvM
5.1.1	Report as per consolidated Portfolio Report – 21 May 2025	GvM
5.1.2	MATTERS ARISING:	
5.1.2.1	WCPBA updates – TH provided feedback from meeting with Fairtree. TH will summarise proposal to be discussed at next WCPBA meeting. TH to share WCPBA Constitution with Exco.	GvM/TH TH

5.1.2.2	Constitutional Updates – <i>ED will engage with legal service provider next week around changes to modernise the WPBA Constitution. He looked at BGN Constitution and will engage with BSA. The proposal is that a new Constitution be proposed at the AGM instead of changing bits and pieces and getting each change approved.</i>	ED
5.1.3	General	
5.2	Club Liaison and Support	TH
5.2.1	Report as per consolidated Portfolio Report - 21 May 2025	TH
5.2.2	MATTERS ARISING:	
5.2.2.1	<i>BSA Open Inter Districts 2026 – covered under DSC Greenscare</i>	TH
5.2.2.2	<i>Constitutional updates – ED will deal with this through a legal service provider</i>	ED
5.2.3	General	
	<i>TH will be approaching suitable individuals to ask them to stand on the Executive</i>	TH

Joy Calvert (Treasurer)

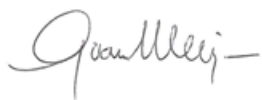
5.3	Finance	JC
5.3.1	Report as per consolidated Portfolio Report - 21 May 2025	JC
5.3.2	MATTERS ARISING:	
5.3.2.1	<i>Increase in WP Competition Secretary stipend – JC stated that the stipend has been reviewed and increased from R2000 to R3000 per month due with effect from May 2025, due to the amount of time spent on WP competition work and support given to clubs during the day, evenings and weekends</i>	
5.3.2.2	<i>DCAS funding awarded to WPB R50 000 with R20 000 for a major event</i>	JC
5.3.2.3	<i>WPB Fundraising: All Day event planned for 16 June on Youth Day as a fundraiser for WP Juniors</i>	
5.3.3	General	
5.4	HR	JC
5.4.1	Report as per consolidated Portfolio Report - 21 May 2025	JC
5.4.2	MATTERS ARISING:	
5.4.2.1	<i>Progress on M&M Manager Position HR Process – after a lengthy discussion Exco voted on whether the HR process should continue: 4 yes, 1 no, 1 abstain. Decision to continue was carried and JC to lead the process and to engage the service provider.</i>	JC
5.4.3	General	

Nico Taljaard (Exec 1)

5.5	Competitions	NT
5.5.1	Report as per consolidated Portfolio Report - 21 May 2025	NT
5.5.2	MATTERS ARISING:	
5.5.2.1	<i>WP Competition withdrawals – fines/letters to clubs – Circular 2025-25 – after discussion Exco decided that [1] NT will instruct Admin to issue a circular about the fines; [2] NT to instruct Finance which clubs to be fined for “No Shows” and for what amount; [3] NT to advise Milnerton the Exco will decide on where their Ladies Muter side will slot in at the bottom of the Muter League; [4] NT to advise Parow of their fine and instruct Finance</i>	NT NT NT
5.5.2.2	<i>Competitions Workshop 19 July 2025 – DP to remind clubs to circulate to all members</i>	NT DP
5.5.3	General	

Mark Gibbs (Exec 2)		
5.6	District Administration	MG/DP
5.6.1	Report as per consolidated Portfolio Report - 21 May 2025	MG
5.6.2	MATTERS ARISING:	
5.6.2.1	Approval - Updated Constitution after SGM decisions for website - <i>the updated Constitution was approved for DP to post on the WPB website</i>	DP
5.6.3	General	
Jonathan Cochrane (Exec 3) / Joy Calvert		
5.7	Marketing	JLC
5.7.1	Report as per consolidated Portfolio Report - 21 May 2025	JLC
5.7.2	MATTERS ARISING:	
5.7.2.1	JLC to put out communication to clubs to ask for anyone interested in joining the DSC M&M in the new season	JLC
5.7.2.2	Fairtree App – do we want to support them by promoting the app. ED to discuss this with Brasler van Schoor from Fairtree	ED
5.7.3	General	
5.8	New Membership	JC
5.8.1	Report as per consolidated Portfolio Report - 21 May 2025	JC
5.8.2	MATTERS ARISING:	
5.8.2.1		JC
5.8.3	General	
Marianna Kirsten (Exec 4)		
5.9	Disability & Visually Impaired Bowls	MK
5.9.1	Report as per consolidated Portfolio Report - 21 May 2025	MK
5.9.2	MATTERS ARISING:	
5.9.2.1		MK
5.9.3	General	
5.10	Youth Bowls	MK
5.10.1	Report as per consolidated Portfolio Report - 21 May 2025	MK
5.10.2	MATTERS ARISING:	
5.10.2.1		MK
5.10.3	General	
Mark Gibbs (Exec 2) / Marianna Kirsten (Exec 4)		
5.11	Coaches	MG/MK
5.11.1	Report as per consolidated Portfolio Report - 21 May 2025	MG/MK
5.11.2	MATTERS ARISING:	
5.11.2.1	WPB email address for DSC Coaching – JLC volunteered to set up free gmail accounts for each DSC that can be handed over to each Convenor to centralise work and communication done by the DSC	JLC
5.11.3	General	
5.12	Selectors	MG/MK
5.12.1	Report as per consolidated Portfolio Report - 21 May 2025	MG/MK
5.12.2	MATTERS ARISING:	
5.12.2.1	LSC vacancy numbers – 2 current selectors terms' have expired and will need to re-apply. DP to send out amended circular	DP
5.12.2.2	WP Masters – live streaming, catering, arrangements – Budget to be confirmed by JC and MK and DP to take care of arrangements	JC/MK/DP

5.12.3	General	
5.13	WP Players	MG/MK
5.13.1	Report as per consolidated Portfolio Report - 21 May 2025	MG/MK
5.13.2	MATTERS ARISING:	
5.13.2.1	Split U35 Masters 2026 – Men and Ladies – <i>will be considered for 2026</i>	MG/MK
5.13.2.2	<i>TH to engage with DSC WP Players</i>	TH
5.13.3	General	
Eddie Douglas (Exec 6)		
5.14	Greens	ED
5.14.1	Report as per consolidated Portfolio Report - 21 May 2025	ED
5.14.2	MATTERS ARISING:	
5.14.2.1	Green recommendations – 2026 Open IDs – <i>on request from BSA, Greenscare identified greens in the Basin, North and Central sub regions to be inspected on 29 May. Clubs identified are: Strand, Somerset West, Helderberg, Stellenbosch, Durbanville, Old Oak, Edgemean, Pinelands. Report will be circulated to Exco.</i>	ED
5.14.3	General <i>ED requested that a Laser Level be purchased by WP Bowls to be used for greens inspections and can be hired out to clubs at a fee for determining levels. Approximate cost is R18 000. This purchase was approved by the Executive.</i>	ED
5.15	Technical Officials	ED
5.15.1	Report as per consolidated Portfolio Report - 21 May 2025	ED
5.15.2	MATTERS ARISING:	
5.15.2.1		ED
5.15.3	General <i>DSC-TO have requested to be informed of all WP Competition finals. DP to include DSC-TO in venue confirmations</i> <i>JLC was requested to confirm markers course attendees with Jenny Phillips</i>	DP JLC
6	Other Important Business	All
6.1		
	Exco Meetings scheduled every four/six weeks, either in person or virtually. Next meeting 19 June 2025 at WP Bowls office.	



PRESIDENT



DISTRICT ADMINISTRATOR

21 May 2025

DATE