Western Province Bowls

Minutes of the Executive Committee Meeting held at Pinelands BC
on Thursday, 30th July 2020

President:	Graeme Kemp
Treasurer:	Jenny Griffiths
Executive:	Janet Olivier, Christo Olivier, Tommie Snyman, Chris Nurrish, Gerrit van Milligen & Keith Hey
Apologies:	Mark Douglas
Administration:	Lynette Botha

1.	Welcome and Constitution of the Meeting The President welcomed all to the meeting and advised that the first point of business would be an address by Denise Vermeulen regarding her amended contract.	
2.	Apologies Mark Douglas	
3.	Acceptance of Minutes of 2nd July 2020 Proposed by Key Hey & seconded by Chris Nurrish	
4.	Finance 4.1 **Budget**: The budget for the financial year July 2020 to June 2021 was presented. In the present economic climate and with the many restrictions it is very difficult to get the budget to balance with so many incomes generating activities curtailed. This has resulted in presenting a budget that has a shortfall of R 485 846-00. One of the biggest expenses shown in the budget is the cost of sending all our teams to the Inter District competition next year. This amounts to R 405 000-00 and the reality is that if we are not able to raise this money in a different way we will need to make different decisions for our teams. If this was removed we would have a deficit of just short of R 100 000-00 and a proposal was presented as to how we could raise this money. 4.2 **Funding applications**: Funding from TERS is in all likelihood not going to happen as we have paid full salaries each month and it indicates as such on our bank statement which has to accompany our application. We received R20 000 from DCAS for relief due to COVID-19 which was gratefully received. 4.3 **Yearbook:** A quote for the yearbook app has not come through in time for the meeting. Lynette obtained two quotes for Yearbook and it was agreed to print the full Yearbook but only have 500 printed. These can be ordered by clubs at a cost of R10 each. It was also agreed to finalise the quotes for the App and this would be used by the younger generation. 4.4 **Upgrade of phone & email systems:** The emails have all been changed as follows and all clubs have been notified to update their systems: Lynette : admin@wpbowls.co.za Denise : finance@wpbowls.co.za Chris : competitions@wpbowls.co.za Taz : bowls@wpbowls.co.za Fax to Email for Chris : 086 556 8916 Fax to Email for WP office : 086 631 3001 Mark Douglas unfortunately has been unable to get comparative quotes for the upgrade of the telephony and fibre options. The one quote presented by Keith Hey must be circulated to the Executive. Subsequent to this meeting, Lynette was asked to get quotes for fibre as well. 4.5 **Fundraising Initiative**: The proposal for the District fund raiser would include all clubs / and all bowlers. The idea is to raise R 200 000-00 in total. We would sell tickets	***LB***

	for R100-00 each which would be entered into a draw with substantial prizes. The target is to sell 2000 tickets which would raise R 200 000-00. For each R100-00 ticket sold the club selling the ticket would receive R25-00 giving clubs incentive to participate. The main prizes would be: 1st Prize R 20 000-00 2nd Prize R 10 000-00 3rd Prize R 5 000-00 Prize for club that sells the winning ticket R 5 000-00 The remaining R110 000-00 will be split - R 100 000-00 will be used in the District to balance the budget and the last R10 000-00 will be used for admin expenses such as the printing of the tickets, bank charges and a small prize giving (within protocols). This will all be presented to the AGM to get the clubs' buy in to the concept.	
5.	<u>Correspondence: Incoming & Outgoing</u> 5.1 Meeting with Personal Trust 23rd July 2020 wherein they requested that all email signatures contain the PT logo. These changes have subsequently all been made. They also asked that all future marketing, newsletters, etc. be circulated to all clubs. 5.2 BSA Calendar of Events 2021 was distributed to all. Chris to supply Lynette with draft of Calendar and any changes to COP and Competition rules for inclusion into the Yearbook.	**CN**
6.	<u>Other Business</u> 6.1 Branded Masks were handed to all Executive and it was agreed to sell these to any of the Standing Committees once announced, at R20 per mask. All new orders to include the PT logo. 6.2 Nominations for Exec & SC: These were briefly discussed and with expectations that more would be coming in with the closing date being the 31st July 2020. 6.3 Motion from Helderberg BC pertaining to Executive positions was discussed and the decision will be relayed at the WPB AGM. 6.4 The finals of the Flag & Midweek will be discussed at the upcoming Council Meeting on the 22nd August 2020. 6.5 The available funds in the Wynberg Legacy Funds were discussed and The President mentioned that not all members would possibly enjoy the relief from WPB for this coming season but we would assess situation once applications closed. Lynette to send out Circular and Application forms. **The next meeting date to be advised but it will only take place after the WPB AGM.**	**LB**

<u>The Meeting closed at 18h55</u>

President: ______________________________ District Administrator: ____________________________

Date: ________________________________